

REGULAR TOWN BOARD MEETING
April 21, 2021

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A Regular Meeting of the Lansing Town Board was held at the Town Hall Board Room, 29 Auburn Road, Lansing, NY on the above date at 6:30 p.m. The meeting was called to order by Edward LaVigne, Supervisor, and opened with the Pledge of Allegiance to the flag. Roll call by Deborah K. Munson, Town Clerk, showed the following to be

PRESENT:

Andra Benson, Councilperson	Doug Dake, Councilperson (remotely)
Bronwyn Losey, Councilperson (remotely)	Joseph Wetmore, Councilperson (remotely)
Edward LaVigne, Supervisor	

ABSENT: No one absent

ALSO PRESENT: Patrick Tyrrell, Parks and Recreation Supervisor and Mike Sigler, Tompkins County Legislator

ALSO PRESENT REMOTELY: Guy Krogh, Town Counsel, C.J. Randall, Director of Planning, Michael Moseley, Deputy Highway Superintendent, Terry Carroll, Cornell Cooperative Extension, Carrie Koplinka-Loehr and Tom Butler, Town of Lansing Conservation Advisory Council Co-Chairs, and a few other attendees

**INTRODUCTION TO THE CLEAN ENERGY COMMUNITIES LEADERSHIP
ROUND – CORNELL COOPERATIVE EXTENSION OF TOMPKINS COUNTY
– TERRY CARROLL**

Terry Carroll stated the following regarding Clean Energy Communities Program:

- \$800,000 in grants for Southern Tier
- Additional New York State money also
 - Hope to have grant money until 2025, but when it is gone, it is gone
- Three (3) ways to get funding
 - Designation grants
 - Lansing already completed four (4) actions, is a designated community, previously received \$5,000
 - Point based grants – Town already has 300 points
 - 3,000 points = \$10,000
 - 4,000 points = \$20,000
 - 5,000 points = \$70,000
 - Points are cumulative - If Town is one of the first four communities in the Southern Tier to get 5,000 points, Town eligible for \$100,000 in grant funding. Money has to be put towards clean energy actions which will help reduce greenhouse gases.
 - Action grants
 - NYS Stretch Energy Code and Community Campaigns – all of New York State
 - NYS Stretch Energy Code
 - If Town one of the first 100 communities to adopt the stretch energy code, Town will receive \$5,000
 - About 10% improvement over existing energy code
 - New building – additional costs about \$1500 - \$2500 – pay back about five (5) to seven (7) years
 - Currently, does not impact existing buildings

- Probably adopt about 2024
- Community Campaigns – encourage residents to participate
 - If Town one of the first 100 communities to complete a community campaign action, Town will receive \$5,000
 - Community solar
 - Electric vehicle demand response
 - Clean heating
 - Clean cooling
- Money for point based and action grants comes directly to Town for pre-approved projects
- Project must be completed to get points
 - Improve buildings for energy efficiency
 - Put new windows in existing building
 - Replace old heating system
 - Change interior lights to LED
 - Change street lights to LED
 - Charging station
 - Purchase electric vehicles
 - Custom project
- Actions geared toward municipalities
 - Money for additional (new) projects

Director of Planning C.J. Randall stated Conservation Advisory Council (CAC) is designated task force for climate smart community program.

**PRESENTATION ON TOWN OF LANSING NATURAL RESOURCES
INVENTORY – CONSERVATION ADVISORY COUNCIL (CAC)
– CO-CHAIRS CARRIE KOPLINKA-LOEHR AND TOM BUTLER**

Carrie Koplinka-Loehr stated the following:

- CAC Mission Statement – Advise in management and protection of the Town's natural resources
- Inventory and map open areas within Town
- Natural Resources Inventory (open spaces) – almost complete
 - Agriculture land
 - Forested land
 - Scenic resources
 - Soils, geologic and water features
 - Effect of climate change on Lansing's natural resources
- Scenic Resources Inventory Appendix
 - 66 sites inventoried
 - 24 distinctive sites
 - View sheds created
 - Owner's property rights will not be restricted by Town
- Future CAC Work
 - Town Board adopt Natural Resources Inventory
 - Scenic Resources Appendix
 - Move to Conservation Board
 - Accomplished baseline documentation
 - View documents that go to the Planning Board, for conservation knowledge
 - Overlay districts for streams, slopes, wetlands, and scenic byways
 - Community outreach

Director of Planning C.J. Randall stated:

- Conservation Board is more formal than Conservation Advisory Council
- Planning Board already refers Type 1 SEQRA actions to CAC

PRIVILEGE OF THE FLOOR – GUIDELINES

Available on Town of Lansing website and as a handout.

The public shall be allowed to speak only during the Public Comment / Privilege of the Floor period of the meeting, or during public hearings, or when they have reserved and been granted time upon the Agenda.

Speakers must be recognized by the presiding officer (or his or her designee) and step to the front of the room.

Speakers must give their name and state whether they are speaking as a resident, a member of the public, or for any other person or organization.

Speakers must limit their remarks to 3 minutes, and comments unrelated to the subject matter of the public hearing are not allowed.

Speakers may not yield any remaining time they may have to another speaker.

With the permission of the presiding officer a Board or committee member may interrupt a speaker for the purpose of clarification or information (and not for any other reason or to debate or disagree). Such time shall not be counted against the speaker's 3-minute limit.

All remarks shall be addressed to the Board or committee as a body and not to any member thereof, nor to any member of the public whether present at such public hearing or not.

Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.

Interested parties or their representatives may address the Board by written communications. Written documents and evidence may be submitted as part of the record of the public hearing.

Persons who exceed 3 minutes, violate rules of courtesy, decorum, dignity or good taste, or deliberately or by their behavior interfere with other person's right to comment or participate in the public hearing, or who deliberately or by their behavior interfere with governmental administration will be cut off, removed, or have non-recognized comments removed from the record, or any combination of the above. Before a comments or statements will be excised from the record, the speaker will be verbally warned that they are in violation of the rules for this public hearing.

PRIVILEGE OF THE FLOOR – COMMENTS

One resident stated the following regarding the Town abandoning the seasonal portion of Ross Road:

- They use the seasonal portion of the road about five (5) times per week
- Over ten (10) years, witnessed two extensive renovations of the road – ditching the sides and laying down new surfacing material with Town equipment
- Town abandons any road, adjoining property owners should be notified
- Town Attorney should notify adjoining property owners of implications of abandoning road, ahead of time
- Highway Department should collect data on road use

LANSING COMMUNITY LIBRARY REPORT – CHRISTINE EISENHUT

The following report was available on Town of Lansing website and as a handout.

**TOWN BOARD UPDATES
FROM THE LANSING COMMUNITY LIBRARY
APRIL 21, 2021**

1. The Library has updated hours and is now open with browsing by appointment as well as curbside pick-up Monday/Wednesday 10-6, Tuesday/Thursday 10-5, Friday and Saturday 10-2.
2. The 2021 Annual Meeting will take place via Zoom on Monday, April 26th at 7pm.
3. The 2021 Trustee and Budget Vote will take place at the library on Tuesday, April 27th from 10am-8pm. Early voting/absentee ballots are now available via curbside pickup.
4. Tween Book Club – The selection for the month is Short and Skinny by Mark Tatulli. Youth can sign up to receive a copy of the book and materials for a fun project.
5. Take and Make Science: Sensory Sensations – Taste is the theme for this month.
6. Registration for the Summer Reading Program – Tails and Tales – will begin on June 26th.
7. Arts and Crafts at Home for Adults – The theme for this month is Kusudama Origami flowers.
8. Appointments are now available for the Cayuga Medical Center telehealth pilot program. Please contact the library for more information.
9. The LCL’s wifi is not password protected. The community is welcome to park in the lot to access the Internet.

LANSING YOUTH SERVICES REPORT – KATE SHANKS-BOOTH

The following report was available on Town of Lansing website and as a handout.

**Lansing Youth Commission; Est. 1987
Supports Lansing Youth Services
Youth Employment Programs
April 2021**

LYS’s next virtual meeting will be on April 15, 2021. The following are updates from LYS:

1. Current LYS/RYS Program Offerings

Outdoor Adventure:

Participants have been working with fire and finally getting to utilize the Salmon Creek space. The bridge (or lack thereof for the time being) has been a very exciting process to witness from a distance and has been incorporated into most programs. Shelter construction and forest games are still popular each day. Ten youth served.

Art and Soul:

The group has been busy making lots of crafts and painting. Jewelry making, airbrush painting, melted crayon art, shrink art, scratch art, and friendship bracelets have been in the mix daily. Challenges are also presented for bridge building and design. Twelve youth served.

Mad Science:

Participants here have made snow volcanoes, experimented with color mixing and color projects, explored duct tape, used the Keva Plank kit from the Sciencenter as well as had them come out for a special presentation and experiments with Dry Ice! They will return for a day on cardboard engineering. Eleven youth served.

Fun Fixin' Fridays:

Here is a program where the students drive the ship. They plan the activities for each week and love being able to have a conversation and socialize while creating or enjoying their chosen activities. Participants have had a movie day, cheesecake and friendship bracelet day, pizza party day, and the most favorite, mini-Spaghetti Supper Day. Ten youth served.

Youth Employment/High School Helpers:

Progress is being made securing work locations and youth employees, opportunities for youth to be employed, and learn skills are increasing.

- 2. Tompkins County Youth Services continues to onboard Meghan Lyons, Coordinator of Community Youth Services, as she becomes the Technical Assistant for Lansing and several other Municipal Commission and Community Councils.
- 3. Bridgette Nugent, Deputy Director of Youth Services, will return from Maternity Leave on April 19th, and provide specific guidance to Meghan, as she was the Technical Assistance for the Youth Commission since May of 2020. This will include migration of 2021 Goals into the Results Based Accountability model for Tomkins County.

TOMPKINS COUNTY LEGISLATOR REPORT – MIKE SIGLER

The following report was reviewed by Mike.

**Tompkins County Legislator
Michael Sigler
April 21, 2021**

Big news from last night. Tompkins County Administrator Jason Molino announced that he will be stepping down from his role at the end of May 2021. Molino informed the Legislature Tuesday evening that he has accepted a role as the Executive Director of the Livingston County, N.Y. Water and Sewer Authority.

“This has been an extremely difficult decision, but it is the right one for me and my family. This new position will afford me a better balance in my life and opportunities to be closer to our families.” Molino shared in a letter to staff.

Molino was hired as Tompkins County Administrator in January of 2018. In his tenure he has overseen the establishment of the County’s Office of Veteran’s Services and hiring its first Director, establishment of the County’s first Chief Equity and Diversity Officer, and the review and recommendation to merge the Mental Health and Public Health departments. In March of 2020, Molino declared a state of emergency in response to the COVID-19 pandemic and has led Tompkins County through the crisis.

Speaking of COVID-19, we’re the second most vaccinated County in the State at over 50 percent. We have not reached the point where we are sitting on vaccine, but we expect to hit that soon.

We’ve done over one million COVID-19 tests in the County. Everyone over 16 in the Country is now eligible to get the vaccine. We’re now working on how to return to in person meetings and if County workers will disclose their vaccination status or not. We expect that to be a challenge for every business. Mask mandates are starting to end around the Country as you know. Case numbers are down in Tompkins, and things are moving in the right direction. We’ve done a solid job of vaccinating marginalized groups like the homeless and are pushing out to the rural areas and setting up vaccinations for farm workers.

We voted to support county funding for the new bridge in Freeville. Normally, county bridges are funded 80 percent county, 20 percent local or town share, but there's a new Bridge NY pot of money that Dryden tapped into. It pays 80 percent, so the county's bill is much less and the county is picking up the full 20 percent local share. This is being debated as a County policy now for Bridge NY money and it could be applied to Lansing as it puts in for Bridge NY money and several other towns including Dryden and the Freese Road Bridge.

The Cayuga Medical Center urgent care on this side of the lake is still closed. I'm following up with Marty Stallone to see what the plan is going forward, so I'll keep you in the loop.

The County is working to make the Finger Lakes designated a National Heritage site. We'll be talking about that at Housing and Economic Development tomorrow. It would hopefully bring in some federal money. It brings up an interesting question. Utility scale solar is not being suggested to my knowledge in the Adirondacks or the Catskills, but is very much being considered in the Finger Lakes. It's just an interesting confluence of what seem to be competing virtues.

On the solar front, the Homer 90 Mw array held a town forum I went to and asked questions. They say that array will be built on marginal land and will not be contiguous. They also will be paying on the nameplate generation, 90 Mw and not the actual power generated. The numbers don't make sense to me, but I suppose they must or they wouldn't be building it. The next round of NYSERDA grants are expected to be awarded this month, so we'll see what's next.

Director of Planning C.J. Randall stated the following regarding solar.

- Office of Renewable Energy (ORES) made two (2) new definitions from the draft version of siting regulations
 - Geographic extent
 - Host community benefits

PARKS AND RECREATION REPORT – PATRICK TYRRELL

The following report was available on Town of Lansing website and as a handout.

Parks & Recreation

4/21/21

Town Board Meeting

RECREATION

- Baseball and softball started this week, thank you to all our volunteer coaches.
- New batting cage nets have been donated and will be up soon.
- The dugouts have all new benches and storage, check them out.
- The summer program booklet will be available this week.
- We hosted several varsity soccer games over the past 2 weeks. Lansing varsity cross country had a tri-meet at Salt Point. (that is why the front gate was locked last week)
- Restrooms are now open on the ballfields.
- Please visit www.LansingParksAndTrailsPlan.com for updates on our Master Plan.
- MJ Engineering and Place Alliance have come up with the first concept plans for us and we are excited to unveil those to the public. There will be several public engagements soon.
- The field to the West of Kersat's Landscaping and Scoops has been mowed in preparation of making it an open green space for recreation activities.
- Additional cameras are coming soon to both Myers Park and the ball fields.
- Lighting around the Town Hall will also be upgraded soon.

PARKS

- Myers Park boat launch is now open. The lake level is still very low. Caution to boaters, there is still lots of debris floating in the lake, be careful.
- We have installed a new bridge on the Shortline spur of Lansing Center Trail.
- All the docks in the marina have now been replaced.
- We have begun spring clean-up in Myers and Ludlowville.
- Lansing Boy Scouts and Girls Scouts volunteered to clean up Lansing Center Trail, thank you to them.
- The highway department hauled out all the recent dredge material and resurfaced the dry dock area for us, they did a great job.
- We have had several trees donated that will be placed on Myers hill, Salt Point, Lansing Center Trail and Myers Park.
- The Peter Wheeler plaque has been installed in Ludlowville Park, some of you may have noticed it is visible from the road.
- Camping begins at Myers Park on May 7th.
- The Myers Park water will be turned on April 19th and restrooms will open shortly after.
- We will begin to hire camp counselors, lifeguards, and seasonal labor soon.

Town Counsel Guy Krogh explained the documents from LAMA Commercial Real Estate.

1. Consulting Agreement – flat rate \$2,500
2. Broker Agreement – put in offer and it is accepted. Town will not owe anything unless they purchase.

Motion for Supervisor to sign LAMA Commercial Real Estate Documents will be in the consent agenda.

HIGHWAY REPORT – MIKE MOSELEY

The following report was available on Town of Lansing website and as a handout.

HIGHWAY REPORT

April 21, 2021

CLEAN UP SHOULDERS AND INTERSECTIONS FROM WINTER

MAINTENANCE - We are in hopes that we have seen the last of the snow until the fall. With the dry weather of late we have been able to clean up our dump off spots at intersections and shoulders around Town created from plowing snow.

SNOWPLOW MAINTENANCE - Highway Department has been busy with some needed maintenance on trucks, plows, wings, and chains as we transition away from snow.

MYERS PARK - We have hauled away all the dredged material from the marina to the highway yard. We also restored the dry dock back to a parking area for boats.

BRUSH PICK UP - Pick up begins Monday, May 3rd and includes the Village and Town.

CONSOLIDATED WATER DISTRICT EXTENSION #5 (CWDX5-PERUVILLE

RD) - We anticipate starting this project after the annual Town and Village brush pick up, which would be a tentative date of May 10th.

SPRING WORK - We have been putting together a schedule for necessary road work prior to paving along with other road cross pipe replacement and drainage projects.

Mike also reported:

Winter – put salt on roads today

Dug Road Bridge – working on getting grant money

Mike Milliman – Mike recently retired after 31 years of service to the Town, congratulations. He will be missed and we wish him well in retirement.

Supervisor Ed LaVigne also thanked and congratulated Mike Milliman.

DIRECTOR OF PLANNING REPORT – C.J. RANDALL

The following report was available on Town of Lansing website and as a handout.

CORE PLANNING FUNCTIONS

- **Review and classification of development applications**
 - Prepared initial scope of work for Evaluation of existing development review and permitting processes with Code Clerk and Independent Contractor to develop optimized, modernized workflows for all Permitting and Planning applications
- **Data and GIS Services**
 - Continued virtual meeting protocol during coronavirus outbreak for board and committee meetings
 - File management planning with assistance from Independent Contractor, including: inventory (map) of all records; analysis of records including developing list of future deliverables (e.g., shapefile layer of all recorded variances, etc.)
- **Conservation Advisory Council staff support**
 - Attended meeting on 3/4
 - Review of 2021 Work Plan with Co-Chairs on 3/24
- **Planning Board staff support**
 - Coordinated and attended Project Review Committee meeting on 3/4
 - Coordinated and attended Conditions in Land Use Review board training (conducted by Attorney for the Town) on 3/9
 - Coordinated and attended 3/22 meeting
 - Lansing Propane / Petroleum Storage and Distribution Facility (Phase 2) – 15 Town Barn Rd
 - Second Public Hearing – 1200' mailing – held on 3/22
 - Coordinated Town Code and Fire Protection Engineering review
 - Dollar General Retail Store and Minor Subdivision – Auburn Rd at Locke Rd
 - Negative Declaration of Environmental Significance and Preliminary and Final Site Plan approval granted 3/22
 - Farming – Livestock – 416 Asbury Rd
 - Site Plan approved 3/22; Town Board Special Permit granted 3/27
 - Munson Tires, LLC Garage Service and Repair expansion – 17 Peruville Rd
 - SEQRA Declaration of Lead Agency and Site Plan review on 3/22
 - Lake Forest Circle Major Subdivision – Lake Forest Drive
 - SEQRA Declaration of Lead Agency – 3/22
 - Wilson Road Major Subdivision – Wilson Rd between Buck and Conlon Rds;
 - SEQRA Declaration of Lead Agency – 3/22
 - Waza turf field (commercial recreation: outdoors) and Finger Lakes Activity Center (day-care facility) – 320 Peruville Rd

- SEQRA Declaration of Lead Agency – 3/22
- **Zoning Board of Appeals staff support**
 - No 3/9 meeting
- **Interdepartmental Infrastructure Coordination**
 - Attended Broadband Committee meeting on 3/2
 - Attended Town Highway Building Renovation Project prototype review on 3/2
 - Coordinated and attended Town Center Committee meeting on 3/3
 - Coordinated and attended Water & Sewer Advisory Committee meeting on 3/3
 - Attended Parks, Recreation & Trails Master Plan Coordination meetings on 3/4, 3/10, 3/11, and 3/23
 - Coordinated final Department Head review of and created final draft of Town Public Employer Health Emergency Plan on 3/2, 3/10, and 3/11
- **Chaired Tompkins County Planning Advisory Board (PAB) meeting on 3/9**
- **Attended Lansing Advisory Committee on Power Plant Future (LAC-PPF) meeting on 3/11**
- **Attended Ithaca-Tompkins County Transportation Council (ITCTC) Planning Committee meeting on 3/16**
- **Attended Tompkins County Parks & Trails Network (TCPTN) meeting on 3/18**
- **Attended New York Planning Federation webinar on Communication, the Media, and Social Media on 3/24**
- **Attended Association of Town's Legislation briefing on American Rescue Plan Act (ARPA) on 3/25**
- **Attended Tompkins County Housing and Economic Development Committee meeting on 3/25**
- **Attended NYS Community Development Block Grant – Coronavirus (CDBG-CV) webinar hosted by NYS Homes and Community Renewal on 3/29**
- **Attended Appalachian Regional Commission Area Development 2021 grant information session hosted by Southern Tier 8 Regional Planning Board on 3/30**

LAND USE POLICY WORK PROGRAM

- **Land Use Ordinance Update**
 - Land Use Ordinance Audit narrative report forthcoming
- **Environmental Protection Overlay Districts**
 - Referred Cayuga Lake Byway Overlay District scope to Conservation Advisory Council on 3/4
 - Referred Cayuga Lake Byway Overlay District scope to Planning Board on 3/5
 - Scope of work and schedule of adoption forthcoming based on 2021 CAC Work Plan

C.J. also reported:

Lynn Day – Lynn retiring in June after 20 years of service to the Town

Hiring – reviewing applications, screening, and interviewing – for two (2) positions

ENGINEER'S REPORT – DAVE HERRICK

No report.

AGRICULTURE COMMITTEE REPORT – CONNIE WILCOX

No report.

CONSENT AGENDA

a. MOTION AUTHORIZING TOWN OF LANSING SUPERVISOR TO SIGN LANSING YOUTH SERVICES 2021 AGREEMENT

MOTION M21-06

Motion Authorizing Town of Lansing Supervisor to Sign Lansing Youth Services 2021 Agreement Between Tompkins County and Town of Lansing, Term of Agreement January 1 Through December 31, 2021

b. MOTION AUTHORIZING TOWN OF LANSING SUPERVISOR TO SIGN INSERO & CO. CPAs, LLP ENGAGEMENT LETTER

MOTION M21-07

Motion Authorizing Town of Lansing Supervisor to Sign Insero & Co. CPAs, LLP Engagement Letter, Dated March 26, 2021, for Year Ended December 31, 2020

c. MOTION AUTHORIZING STORMWATER OPERATING, MANAGEMENT AND REPORTING AGREEMENT FOR HUIZINGA HOLDINGS LLC

MOTION M21-08

Moved that, the Huizinga Holdings LLC (Laura Huizinga DBA Dutch Harvest Farm) Stormwater Operating, Management, and Reporting Agreement (the “SOMRA”) be and hereby is approved, in the form as set forth before this meeting and pursuant to Town Code § 225-28D and the Town Supervisor, upon consultation with and the approval of the Town’s Stormwater Management Officer; Attorney for the Town; and Director of Planning, be and hereby is authorized as follows: (i) subject to approval by the Town Board for material changes, to make final adjustments and negotiate the final form of such SOMRA; and (ii) when in final form execute the same by, for, on behalf of, and in the name of the Town of Lansing.

d. MOTION AUTHORIZING STORMWATER OPERATING, MANAGEMENT AND REPORTING AGREEMENT FOR LANSING RENEWABLES LLC

MOTION M21-09

Moved that, the Lansing Renewables, LLC Stormwater Operating, Management, and Reporting Agreement (the “SOMRA”) be and hereby is approved, in the form as set forth before this meeting and pursuant to Town Code § 225-28D and the Town Supervisor, upon consultation with and the approval of the Town’s Stormwater Management Officer; Attorney for the Town; and Director of Planning, be and hereby is authorized as follows: (i) subject to approval by the Town Board for material changes, to make final adjustments and negotiate the final form of such SOMRA; and (ii) when in final form execute the same by, for, on behalf of, and in the name of the Town of Lansing.

e. MOTION AUTHORIZING STORMWATER OPERATING, MANAGEMENT AND REPORTING AGREEMENT FOR CAYUGA LAKE NATIONAL BANK

MOTION M21-10

Moved that, the Cayuga Lake National Bank Stormwater Operating, Management, and Reporting Agreement (the “SOMRA”) be and hereby is approved, in the form as set forth before this meeting and pursuant to Town Code § 225-28D and the Town Supervisor, upon consultation with and the approval of the Town’s Stormwater Management Officer; Attorney for the Town; and Director of Planning, be and hereby is authorized as follows: (i) subject to approval by the Town Board for material changes, to make final

adjustments and negotiate the final form of such SOMRA; and (ii) when in final form execute the same by, for, on behalf of, and in the name of the Town of Lansing.

f. MOTION TO APPROVE AND AUTHORIZE CONSULTING AND AGENCY AGREEMENTS WITH LAMA REAL ESTATE

MOTION M21-11

Motion to approve the contracts submitted by Larry Berger, Lama Real Estate, to provide professional financial, operational, and real estate analyses of potential land and facilities purchase by Town, as well as real estate agency agreement for negotiation of terms and assistance with an offer and potential closing upon such land and facilities, and to authorize the Town Supervisor to execute the same.

g. RESOLUTION HIRING PART TIME SEASONAL EMPLOYEES FOR PARKS & RECREATION AND CAMPGROUND MANAGER FOR THE TOWN OF LANSING

RESOLUTION 21-75

**RESOLUTION HIRING PART TIME SEASONAL EMPLOYEES FOR
PARKS & RECREATION AND CAMPGROUND MANAGER
FOR THE TOWN OF LANSING**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, there is a need for twelve (12) Part Time Seasonal Laborers; twelve (12) Part Time Lifeguard positions, and twelve (12) Part Time Recreation Assistant positions at the Town of Lansing, and

WHEREAS, acceptable and qualified candidates will be identified and selected by the Parks and Recreation Supervisor, and are therefore proposed to be hired to fulfill such job requirements; and

WHEREAS, there is a need for a Part Time Seasonal Worker position for Myers Park Campground Manager at the Town of Lansing; and

WHEREAS, Dennis Totman has been identified as a qualified Seasonal Worker Campground Manager candidate; and

WHEREAS, said positions have been classified and deemed as Civil Service Seasonal Worker positions by the Tompkins County Department of Personnel; and

WHEREAS, the Town of Lansing Supervisor has recommended that the above positions be filled at the Town of Lansing; and

WHEREAS, upon a review and discussion of the matter, the Town Board of the Town of Lansing has hereby:

RESOLVED, that the Parks and Recreation Supervisor is hereby approved to hire seasonal Laborers, Lifeguards and Recreation Assistants employees, in the Parks and Recreation Department, at a pay grade not to exceed \$20.00/hour; and

RESOLVED, that Dennis Totman hereby is approved to be employed as a Part Time Seasonal Campground Manager Worker at a rate of \$200.00 per week effective May 6, 2021; and it is further

RESOLVED, that the appropriate Town officer be and hereby is authorized to make such changes to the Towns' employment and civil service rosters, to file the required Civil Service forms to effect such changes per this Resolution, and to file Form 428s, if required.

h. RESOLUTION ENDORSING PRE-APPLICATION OF SDM RENTALS INC TO TOMPKINS COUNTY INDUSTRIAL DEVELOPMENT AGENCY LANSING TOWN CENTER INCENTIVE ZONE PROGRAM

RESOLUTION 21-76

RESOLUTION ENDORSING PRE-APPLICATION OF SDM RENTALS INC TO TOMPKINS COUNTY INDUSTRIAL DEVELOPMENT AGENCY LANSING TOWN CENTER INCENTIVE ZONE PROGRAM

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Tompkins County Industrial Development Agency (“TCIDA”) Lansing Town Center Incentive Zone Program was endorsed and approved by Lansing Town Board Resolution 11-87 on May 18, 2011 and adopted by TCIDA on October 21, 2011; and

WHEREAS, SDM Rentals Inc has prepared a Pre-Application to the Lansing Town Center Incentive Zone Program to assist a proposed development project at Cayuga Vista Dr (tax parcel number 37.1-2-53.29) in the Town of Lansing; and

WHEREAS, construction of sixteen (16) new market-rate affordable, energy efficient apartments in four (4) 6,400 s.f. buildings and other site improvements including parking spaces on 3.06 acres at Cayuga Vista Dr and Woodsedge Dr will be presented to the Planning Board on April 26, 2021; and

WHEREAS, SDM Rentals Inc intends to construct an eligible project: multi-family housing of at least two stories and establishing a minimum of four new rental units; and

WHEREAS, the project is projected to: create one (1) full-time equivalent permanent job providing a building and property maintenance employment opportunity as well as seasonal employees for the aforementioned work; use local construction labor and materials; increase the assessed value of the property, generating additional property taxes; therefore be it

RESOLVED, that the Town Board of the Town of Lansing hereby endorses the Pre-Application to the Tompkins County Industrial Development Agency for the proposed SDM Rentals Inc project at Cayuga Vista Dr, Lansing, New York for assistance by the Tompkins County Industrial Development Agency.

i. RESOLUTION ACCEPTING RESIGNATION OF EILEEN STOUT AND APPOINTING ETHAN BODNARUK TO THE TOWN OF LANSING ADVISORY COMMITTEE ON POWER PLANT FUTURE

RESOLUTION 21-77

RESOLUTION ACCEPTING RESIGNATION OF EILEEN STOUT AND APPOINTING ETHAN BODNARUK TO THE TOWN OF LANSING ADVISORY COMMITTEE ON POWER PLANT FUTURE

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, Eileen Stout was appointed to fill the term of Town of Lansing Advisory Committee on Power Plant Future effective December 19, 2019 through December 31, 2022 and resigned effective February 19, 2021; and

WHEREAS, Ethan Bodnaruk submitted an application on March 29, 2021 for the expiring term, for which the notice of vacancy was advertised on the Town website and in the newspaper, and for which three completed applications were received; and

WHEREAS, on April 8, 2021, the Town of Lansing Advisory Committee on Power Plant Future unanimously passed a Motion recommending that Ethan Bodnaruk be appointed as a Member; and

WHEREAS, Ethan Bodnaruk is qualified to serve on the Town of Lansing Advisory Committee on Power Plant Future; and

WHEREAS, upon due consideration and deliberation by the Town of Lansing Town Board; now therefore be it

RESOLVED, that Ethan Bodnaruk is hereby appointed as Member of the Town of Lansing Advisory Committee on Power Plant Future effective April 21, 2021 through December 31, 2022; and it is further

RESOLVED, that the Town will provide \$1,000 in 2021 for communications and public meetings/outreach to support the advisory committee with expenditures subject to approval by the Town Board.

j. **RESOLUTION AUTHORIZING TOWN SUPERVISOR TO EXECUTE INDEPENDENT CONTRACTOR AGREEMENT WITH SUSAN MUNSON FOR 2021 ADMINISTRATIVE SERVICES FOR THE PLANNING AND CODE ENFORCEMENT DEPARTMENT**

RESOLUTION 21-78

RESOLUTION AUTHORIZING TOWN SUPERVISOR TO EXECUTE INDEPENDENT CONTRACTOR AGREEMENT WITH SUSAN MUNSON FOR 2021 ADMINISTRATIVE SERVICES FOR THE PLANNING AND CODE ENFORCEMENT DEPARTMENT

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, former Information Aide Susan Munson has offered to assist the Planning and Code Enforcement Department implement the following scope of work until December 31, 2021 under an Independent Contractor Agreement:

- Completion of the Laserfiche Department archiving project with the County Clerk, including Fire & Safety inspection materials, all prior Site Plan and subdivision approvals, in accordance with the Retention and Disposition Schedule for New York Local Government Records (LGS-1), effective August 20, 2020, which superseded MU-1 on January 1, 2021;
- Assistance with preparation of Department offices for new staff onboarding / staff departure;
- Evaluation of existing development review and permitting processes with Information Aide Heather Dries with goal of developing optimized, modernized workflows for all Permitting and Planning applications; and

WHEREAS, Susan Munson is a single-source provider with detailed knowledge of the administrative duties of the position and department and is to be compensated with a stipend of \$22.45 per hour, not to exceed \$4,500; and

WHEREAS, such agreement has been reviewed by and is generally acceptable to the Town Board, and upon consideration and deliberation upon the foregoing, the Town Board of the Town of Lansing has hereby

RESOLVED, that the Independent Contractor Agreement be and hereby is approved, and that the Town Supervisor may sign and execute the same by, for, on behalf of, and in the name of the Town of Lansing.

k. **RESOLUTION ACCEPTING LYNN DAY'S RETIREMENT LETTER AS THE TOWN OF LANSING CODE ENFORCEMENT OFFICER AND AUTHORIZING THE DIRECTOR OF PLANNING TO HIRE A TOWN OF LANSING ZONING /**

CODE / FIRE ENFORCEMENT OFFICER AND AN ADDITIONAL TOWN OF LANSING PLANNER

RESOLUTION 21-79

RESOLUTION ACCEPTING LYNN DAY’S RETIREMENT LETTER AS THE TOWN OF LANSING CODE ENFORCEMENT OFFICER AND AUTHORIZING THE DIRECTOR OF PLANNING TO HIRE A TOWN OF LANSING ZONING / CODE / FIRE ENFORCEMENT OFFICER AND AN ADDITIONAL TOWN OF LANSING PLANNER

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Lansing Town Clerk has received a retirement letter from Lynn Day stating he is retiring, as of June 21, 2021, as the Town of Lansing Zoning / Code / Fire Enforcement Officer, which leaves a vacancy in the Planning & Code Department; and

WHEREAS, the Town of Lansing Supervisor has recommended that the Zoning / Code / Fire Enforcement Officer position be filled at the Town of Lansing; and

WHEREAS, the Town of Lansing Supervisor has recommended that an additional Planner position be filled at the Town of Lansing; and

WHEREAS, acceptable and qualified candidates will be located, and is therefore proposed to be hired to fulfill such job requirements; and

WHEREAS, upon due consideration and deliberation by the Town of Lansing Town Board, now therefore be it RESOLVED as follows:

1. Lynn Day’s retirement from the Town of Lansing as of June 21, 2021 is accepted,
2. The Director of Planning is hereby approved to hire a Town of Lansing Zoning / Code / Fire Enforcement Officer, in the Planning & Code Department, at a pay grade not to exceed \$75,000 annually,
3. The Director of Planning is hereby approved to hire an additional Town of Lansing Planner in the Planning & Code Department, at a pay grade not to exceed \$35.00/hour,
4. The appropriate Town officer be and hereby is authorized to make such changes to the Towns’ employment and civil service rosters, to file the required Civil Service forms to effect such changes per this Resolution, and to file Form 428s, if required.

I. APPROVE AUDIT and BUDGET MODIFICATIONS AND SUPERVISOR’S REPORT

RESOLUTION 21-80

The Supervisor submitted his monthly report for the month of March 2021, to all Board Members and to the Town Clerk. The Supervisor’s Report was reviewed by Councilperson Joseph Wetmore. The bills were reviewed by Councilperson Bronwyn Losey and Councilperson Joseph Wetmore. The Supervisor’s Report be approved as submitted and the Bookkeeper is hereby authorized to pay the following bills and to make the following budget modifications.

CONSOLIDATED ABSTRACT # 004

DATED 4/21/2021

AUDITED VOUCHER #'s 220 – 314

PREPAY VOUCHER #'s	<u>220 – 224</u>
AUDITED T & A VOUCHER #'s	<u>26 – 34</u>
PREPAY T & A VOUCHER #'s	<u>26 – 29</u>

<u>FUND</u>	<u>TOTAL APPROPRIATIONS</u>
GENERAL FUND (A&B)	\$ <u>154,944.10</u>
HIGHWAY FUND (DA&DB)	\$ <u>68,740.38</u>
LANSING LIGHTING (SL1, 2 &3)	\$ <u>1,366.46</u>
LANSING WATER DISTRICTS (SW)	\$ <u>48,430.76</u>
TRUST & AGENCY (TA)	\$ <u>54,452.07</u>
WARREN ROAD SEWER DISTRICT (SS1-)	\$ <u>17,533.12</u>
CHERRY ROAD SEWER DISTRICT (SS3-)	\$ <u>5,328.26</u>
DRAINAGE DISTRICTS (SDD1-10)	\$ <u>0.00</u>
PERUVILLE RD CWD#5 (HC)	\$ <u>5,233.63</u>

BUDGET MODIFICATIONS

**GENERAL FUND A
4/21/2021 Meeting**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
A599	A1440.400	From Fund Balance to Engineering Res 20-151 Highway Building Project	\$ 40,000.00
A599	A7110.400	From Fund Balance to Parks Contractual Res 20-125 Parks Master Plan	\$ 44,250.00
A599	A7110.400R	From Fund Balance to Parks Contractual Reserves Res 20-125 Parks Master Plan	\$ 44,000.00
A599	A9050.800	From Fund Balance to Unemployment Insurance SUTA Rate from .9% to 2.5% - w/minimal claims	\$ 1,500.00

**GENERAL FUND B
4/21/2021 Meeting**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
B599	B9050.800	From Fund Balance to Unemployment Insurance SUTA Rate from .9% to 2.5% - w/minimal claims	\$ 500.00

**HIGHWAY FUND DA
4/21/2021 Meeting**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
DA599	DA9050.800	From Fund Balance to Unemployment Insurance SUTA Rate from .9% to 2.5% - w/minimal claims	\$ 2,000.00

**WATER FUND SW
4/21/2021 Meeting**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
SW599	SW9050.800	From Fund Balance to Unemployment Insurance SUTA Rate from .9% to 2.5% - w/minimal claims	\$ 200.00

CONSENT AGENDA MOTIONS M21-06 – M21-11 AND RESOLUTIONS 21-75 – 21-80

RESOLUTION 21-81

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that the Consent Agenda Motions **M21-06 – M21-11** and Resolutions **21-75 – 21-80**, are hereby approved as presented and amended, and

The question of the adoption of such proposed Consent Agenda Motions and Resolutions were duly motioned by Councilperson Andra Benson, duly seconded by Councilperson Doug Dake, and put to a roll call vote with the following results:

Councilperson Andra Benson – Aye	Councilperson Doug Dake – Aye
Councilperson Bronwyn Losey – Aye	Councilperson Joseph Wetmore – Aye
Supervisor Edward LaVigne – Aye	

Accordingly, the foregoing Motions and Resolutions were approved, carried, and duly adopted on April 21, 2021.

RESOLUTION AUTHORIZING SUPERVISOR TO EXECUTE INDEPENDENT CONTRACTOR AGREEMENT WITH CLARITY CONNECT INC TO DEVELOP ELECTRONIC MAPPING DELIVERABLE IDENTIFYING BROADBAND UNDERSERVED AREAS

Supervisor Ed LaVigne stated the results from this study will be public and put on the website. He noted, there should be no perception of awkwardness by hiring Clarity Connect Inc. Ed thanked the Broadband Committee for the work they have been doing.

RESOLUTION 21-82

RESOLUTION AUTHORIZING SUPERVISOR TO EXECUTE INDEPENDENT CONTRACTOR AGREEMENT WITH CLARITY CONNECT INC TO DEVELOP ELECTRONIC MAPPING DELIVERABLE IDENTIFYING BROADBAND UNDERSERVED AREAS

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the 2018 Town of Lansing Comprehensive Plan recommends adding or improving broadband infrastructure to accommodate both new planned development and existing business retention; and

WHEREAS, high speed broadband service is increasingly essential for education, health care, economic development, tourism, emergency management, entertainment, medical services commerce, telecommuting, and support of local businesses and property values, and there is a need to develop, expand, strengthen, and maintain broadband infrastructure throughout the Town at a level that allows for education, business and industry to compete on a global level based on data capacity, speed, and reliability of service; and

WHEREAS, the Town of Lansing is interested in attracting investment to build out last mile high-speed (fiber-to-the-home or cable) broadband service to currently unserved residents in the Town of Lansing; and

WHEREAS, the Town of Lansing Broadband Committee was charged on April 15, 2020 via Resolution 20-73 to develop maps “including demand-for-service mappings showing

populations, underserved areas, available customer bases, and existing wireless and wired service connections...”; and

WHEREAS, Clarity Connect Inc is a single-source provider with detailed knowledge of the geography of the Town and capacity to determine precisely (on identified roads, to be coordinated with Town Broadband Committee and Director of Planning, respectively) exactly which Town of Lansing addresses are unserved, with final deliverable a placemark (KMZ) file, to be compensated with a stipend of \$35.00 per hour, not to exceed \$2,500, plus eligible reimbursement expenses as per Independent Contractor Agreement; and

WHEREAS, such Independent Contractor Agreement has been reviewed by and is generally acceptable to the Town Board, and upon consideration and deliberation upon the foregoing, the Town Board of the Town of Lansing has hereby

RESOLVED, that the Independent Contractor Agreement be and hereby is approved, and that the Town Supervisor may sign and execute the same by, for, on behalf of, and in the name of the Town of Lansing.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Joseph Wetmore, duly seconded by Councilperson Andra Benson, and put to a roll call vote with the following results:

Councilperson Andra Benson – Aye
Councilperson Bronwyn Losey – Aye
Supervisor Edward LaVigne – Aye

Councilperson Doug Dake – Aye
Councilperson Joseph Wetmore – Aye

Accordingly, the foregoing Resolutions were approved, carried, and duly adopted on April 21, 2021.

BOARD MEMBER REPORTS

Andra Benson - reported the following:

Lansing Library – written report above

Lansing Youth Services – written report above

Conservation Advisory Council (CAC) – Carrie Koplinka-Loehr previously gave excellent report

Bronwyn Losey - reported the following:

Broadband Committee – Request for proposal renegotiation with Spectrum

Friends of Salt Point

- Cleanup day is May 8th, 9:00-noon, please come and help
- Egg in osprey nest
- Providing feedback to Pat regarding Park Master Plan

Lansing Advisory Committee on Power Plant Future (LAC-PPF)

- Town Board received annual report
- Crypto currency discussion

Cayuga Lake Watershed Intermunicipal Organization (IO) – see Joe’s report below

Doug Dake - reported the following:

Planning Board – covered in C.J. Randall’s report

Water Sewer Advisory Board (WSAB)

- Easements for Sewer District #1 with the Village, sent to Department of Transportation
 - Change in pipe alignment easements
- Sewer meters for Bush Lane – Dave Herrick working with vendor
- Consolidated Water District Extension 3 (CWDX3) – Buck Rd., Wilson Rd., Conlon Rd.
 - Dave Herrick working on materials analysis – costs up 10%
 - Dave Herrick mapping, surveying and procuring materials
- Consolidated Water District Extension 5 (CWDX5) – Peruville Rd.
 - Boring under road complete

Joseph Wetmore

The following report was available as a handout and on Town of Lansing website.

**Joseph Wetmore
Town Board Member Report
April 2021**

**Planning Board
March 22, 2021 – 6:30-9pm**

Preliminary and Final Approval -- Special Use Permit – 416 Asbury Rd

Discussion -- Lansing Propane/Petroleum Storage and Distribution Facility (Phase 2) 15 Town Barn Rd

Preliminary and Final Approval -- Dollar General Retail Store – West Side of Auburn Rd (NYS 34) / North of Locke Rd

SEQRA Declaration of Lead Agency -- Lake Forest Circle Major Subdivision

SEQRA Declaration of Lead Agency -- Wilson Road Major Subdivision north side of Wilson Rd between Buck and Conlon Rds

SEQRA Declaration of Lead Agency -- Waza turf field and Finger Lakes Activity Center – 320 Peruville Rd

Modification of Site Plan -- Munson Tires, LLC Garage Service and Repair – 17 Peruville Rd

**Tompkins County Council of Governments (TCCOG) Water Committee
March 26, 2021 – 9–10am**

Cayuga Lake Watershed Intermunicipal Organization (IO) - Report to TCCOG
CLWIO Workplan for 2021

Goal

Increase membership and engagement of municipalities within the watershed by meeting with municipalities directly to describe the goals and benefits of the IO.

Analyze financial needs of the IO, including the future hiring of a Staff Director/Watershed Manager. Make recommendation to the Executive Committee for dues for IO members.

Rank list of projects applicable for grant funding.
The IO Project Advisory Committee (PAC) and Kathy Bertuch have 29 projects that would be beneficial to water quality in Cayuga Lake. Search for applicable funding sources and apply for funding.

Establish a job description for Staff Director/Watershed Manager for when there is funding to hire someone to fill the position.

Establish or maintain connection with other entities working on water quality, especially county-wide water quality groups; municipalities in the watershed; county departments with responsibilities for health, safety, and welfare of the community; water quality community advocacy groups such as the Cayuga Lake Watershed Network.

Coordinated Watershed Management Efforts

Administer contract with the Finger Lakes Institute for watershed manager.

Organizational Assessment

Work with the Consensus Building Institute (CBI) to assess the IO organizational structure and develop a list of potential improvements.

Educate and increase awareness of those within the watershed on issues affecting water quality.

Develop RFQ for funding groups to do education and outreach for the watershed.

Projects

- * Kathy Bertuch from Central NY Regional Planning and Development heading work. Asked for shovel-ready project submissions – has 29. They are being ranked by a project advisory committee with water and municipal expertise. Should be complete by June/July 2021

- *Most of Kathy's are not watershed wide projects – individual locations.

Municipalities will need to hold their own grants – CWIO cannot hold grants.

- * Ian Smith is Watershed Manager for Seneca Lake Watershed Intermunicipal Organization (SWIO)

 - Working very part-time for Cayuga Lake IO.

 - Looking for project to submit for grant funding in 2021 off both Kathy's list and seeing if work he is doing for SWIO could be extended to CWIO – possibly a ditch Best Management Practices project.

 - Addressing ditches keeps being raised since they are a main conduit of contaminated or sediment laden water to the lake.

- *Watershed Rules and Regulations – would be the most protective document to have but a heavy lift. Would need staff to do and funding.

- *Waiting to see what NYS response to Owasco WRR is before pushing forward on Cayuga.

TMDL – Total Maximum Daily Load

- *The TMDL is a key science-based document addressing phosphorus in the lake and is needed to implement many parts of the NYS HABs Action Plan for Cayuga Lake.

- *It is years overdue.

- *Other lakes have 9 Element (9E) plans that address other threats to their lakes.

- *TMDL a stronger document for funding and assistance, but only for P.

- *There is consideration of developing a 9E plan – CSI feels they have the modeling and data required.

Tompkins Water Resource Council

- *Updating WQ strategy

- *HABs subcommittee DRAFT work:

 - Create a draft resolution/policy on environmentally friendly vegetation and ditch management practices. This includes research on highway right of way authority for municipalities to establish vegetated buffers. Disseminate to town, village, and city boards for consideration/adoption.

Beginning with a pilot municipality, develop a method to inventory road ditches to create a map with existing depth, target depth and shape, and design/BMP to meet target goal. Monitor water quality before and after BMP installation.

Evaluate locations where stormwater detention could be used to reduce water volume in the ditch system. Seek funding for pilot projects in those locations. Share results with highway departments, municipal leaders.

Identify priority areas for water quality treatment or BMPs. Use existing spatial data, including drainage infrastructure mapping, wetlands, soils, topography, land use, aerial imagery, water quality sample results, and recently installed BMPs, and other information. The results would assist in identifying opportunities and

focusing funding for improvement projects that could provide the most water quality benefit. Work with Cayuga and Seneca Counties to scale up to watersheds.

Non-profits working on water quality.

Cayuga Lake Watershed Network

Cayuga Lake Environmental Action Now (CLEAN) – salt mine, coal ash pile at power plant.

Community Science Institute (CSI) – lake monitoring for contaminants, biomonitoring, HABs.

Finger Lakes Land Trust (FLLT) – land acquisition affecting water quality.

April 1, 2021

Talk with CJ about applying for BridgeNY funding to replace Dug Road Bridge.

Town of Lansing Broadband Committee meeting

April 6, 2021 – 7-8:30pm

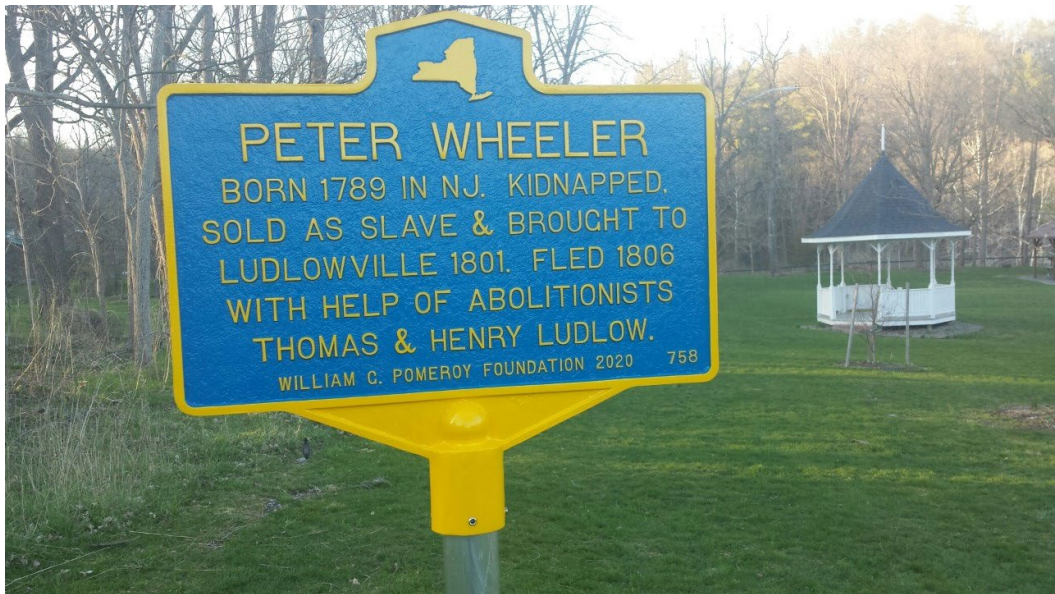
Now that kids are back in person classes the pressure for new hook-ups is down.

Working on RFP for Spectrum negotiation. Should be ready for our May meeting.

See Resolution Authorizing Supervisor to Execute Independent Contractor Agreement with Clarity Connect Inc. to Develop Electronic Mapping Deliverable Identifying Broadband Underserved Areas

Peter Wheeler Plaque is installed – April 8, 2021

Thanks to the good work of Pat Tyrell and C.J. Randall at the Town of Lansing and the generosity of the Pomeroy Foundation, the historic marker commemorating the legacy of Peter Wheeler has now been installed in Ludlowville Park.



Planning Board, Working Meeting

April 12, 2021 – 6:30-8pm

Discussion – Cayuga Lake Scenic Byway Overlay District with Cayuga Lake Scenic Byway Inc.

Proposed amendments to Site Plan – Dutch Harvest Farm Location: 1487 Ridge Rd

Discussion – NYS Office of Renewable Energy Siting (ORES) final regulations

Discussion (and formation of Subcommittee to investigate further) – NYS legalization adult use cannabis and 12/31/2021 opt-out deadline

Edward LaVigne - reported the following:

Water Sewer Advisory Board (WSAB)

- CWDX3 – material costs are up, due to COVID-19
 - Town may receive COVID-19 relief money which may be used for additional costs of CWDX3 materials

Moody Report – Received AA3 rating

- Town very strong financially, very low debt

Sales Tax Revenue

- Comparing January and February 2020 to 2021 – about 15% decrease (2020 pre COVID-19)

WORK SESSION MEETING ITEMS OF DISCUSSION

Director of Planning C.J. Randall reported the following:

Bridge NY 2021 Grant

- Drake Road culvert
- Dug Road bridge
- State pays 95%
- County pays 5%

Community Development Block Grant – Coronavirus (CDBG-CV) 2021

- C.J. Randall will e-mail Town Board regarding how the money could be used

Appalachian Regional Commission (ARC) Area Development 2021 Grant

- For economic development
- Due very soon, long federal application – may need to skip for now

Consolidated Funding Application (CFA)

- Possible money for Parks and Trails Master Plan

MOTION TO ENTER CLOSED SESSION

Supervisor Edward LaVigne moved to **ENTER CLOSED SESSION FOR LEGAL ADVICE AT 8:17 PM.**

Councilperson Joseph Wetmore seconded the motion.

All in Favor – 5

Opposed – 0

MOTION TO EXIT CLOSED SESSION

Supervisor Edward LaVigne moved to **EXIT CLOSED SESSION AT 9:33 PM.**

Councilperson Andra Benson seconded the motion.

All in Favor – 5

Opposed – 0

ADJOURN MEETING

Meeting adjourned at the call of the Supervisor at 9:34 p.m.

Minutes taken and executed by the Town Clerk.

Respectfully submitted,

Deborah K. Munson, RMC
Town Clerk