

REGULAR TOWN BOARD MEETING
September 21, 2022

A Regular Meeting of the Lansing Town Board was held at the Town Hall Board Room, 29 Auburn Road, Lansing, NY, and streamed live on YouTube on the above date at 6:31 p.m. The meeting was called to order by Edward LaVigne, Supervisor, and opened with the Pledge of Allegiance to the flag. Roll call by Deborah K. Munson, Town Clerk, showed the following to be

PRESENT:

Andra Benson, Councilperson	Ruth Groff, Councilperson
Bronwyn Losey, Councilperson	Joseph Wetmore, Councilperson
Edward LaVigne, Supervisor	

ABSENT: No one absent

ALSO PRESENT: Patrick Tyrrell, Parks and Recreation Supervisor, Mike Moseley, Highway Superintendent, C.J. Randall, Director of Planning, Mary Ellen Albrecht, Bookkeeper, Mike Sigler, Tompkins County Legislator, Sara Jackson, Dennis Griffin and a few other attendees.

PRIVILEGE OF THE FLOOR – GUIDELINES

Available on Town of Lansing website and as a handout.

The public shall be allowed to speak only during the Public Comment / Privilege of the Floor period of the meeting, or during public hearings, or when they have reserved and been granted time upon the agenda.

Speakers must be recognized by the presiding officer (or his or her designee) and step to the front of the room.

Speakers must give their name and state whether they are speaking as a resident, a member of the public, or for any other person or organization.

Speakers must limit their remarks to 3 minutes, and comments unrelated to the subject matter of the public hearing are not allowed.

Speakers may not yield any remaining time they may have to another speaker.

With the permission of the presiding officer a Board or committee member may interrupt a speaker for the purpose of clarification or information (and not for any other reason or to debate or disagree). Such time shall not be counted against the speaker's 3-minute limit.

All remarks shall be addressed to the Board or committee as a body and not to any member thereof, nor to any member of the public whether present at such public hearing or not.

Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.

Interested parties or their representatives may address the Board by written communications. Written documents and evidence may be submitted as part of the record of the public hearing.

Persons who exceed 3 minutes, violate rules of courtesy, decorum, dignity or good taste, or deliberately or by their behavior interfere with other person's right to comment or participate in the public hearing, or who deliberately or by their behavior interfere with governmental administration will be cut off, removed, or have non-recognized comments removed from the record, or any combination of the above. Before a comments or statements will be excised from the record, the speaker will be verbally warned that they are in violation of the rules for this public hearing.

PRIVILEGE OF THE FLOOR – COMMENTS

Congested Traffic at School

One resident stated their concerns about dropping children off at school

- Traffic is very congested
 - Almost in an accident
 - Delay in getting back home in time for older child or husband to go to work

Their suggestions to correct congested traffic

- Called highway department about opening Snake / Ludlowville Road
- Put traffic light up to regulate traffic at drop off and pick up times
- Have police officer's direct traffic

A transportation department school employee stated they are aware of the congested traffic at school. Tomorrow morning, they are meeting with a NYS Trooper to look over the situation and try to get a plan in place.

LANSING COMMUNITY LIBRARY REPORT – CHRISTINE EISENHUT

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

TOWN BOARD UPDATES FROM THE LANSING COMMUNITY LIBRARY September 21, 2022

1. The Library would like to thank the Town for hosting the Summer Reading tent behind the Town Hall.
2. From Memory to Memoir – A Writing Workshop with Regi Carpenter will take place on Saturday, September 24th at 11:00 am. Registration is suggested.
3. On display throughout the months of September and October will be acrylic collages and abstracts by Martin Kepecs.
4. The History of the Lansing Community Library – Go to lansinglibrary.org and look under the “About” tab for the History Timeline.
5. The 3rd annual Friends of the Library On-line Auction will take place from October 6-12th. Their annual meeting will be November 15th at 7pm.
6. The 13th annual Friends Artisan Fair will take place on December 2-3rd.
7. There will be a tweens and teens Journal Making Workshop on October 8th 10-12pm.
8. Elementary Book Club - Pages to Projects selection for the month is *Eerie Elementary: The School is Alive* by Jack Chabert and Sam Ricks
9. Tween Book Club – The selection of the month is *Wait til Helen Comes* by Mary Downing Hahn.
10. Instructor John Burger will be hosting T'ai Chi classes at the Community Center on Fridays from 10:30-11:30 am.
11. The library continues to provide free delivery to Woodsedge.
12. Book donations are currently on hold until October 11th.
13. The library has an Empire Pass and passes to the Museum of the Earth and the Cayuga Nature Center available for check out. Board games, puzzles, story time kits, and STEAM kits are also available.

14. The library is distributing free self-test COVID-19 kits, antibacterial wipes and N95 masks to Lansing households.

15. The LCL's Wi-Fi is not password protected. The community is welcome to park in the lot to access the Internet.

TOMPKINS COUNTY LEGISLATOR REPORT – MIKE SIGLER

Reported the following:

Budget Season – Tax rate going down, assessments went up

Greening of Tompkins County Offices – Cost was about 7 million, now 14 million, want to lock in prices for Phase 1 (energy saving items) now before rates go up more

Opioid Task Force – Needs to be effective

COVID Recovery Fund – Apply at Tompkins County website, 6.5 million available

Virtual Public Forum – 2023 Budget on September 27, 7:00 pm – Tompkins County website

Essential – Heating oil, natural gas, etc. – should not have sales tax, will go on property tax instead

Crime Problem – Downtown Ithaca

EMS – Trumansburg covers west side of the lake, too large an area to cover, response slow – County considering fly car, will need five (5) people

Homeless Encampment – Replace jungle, not enough people to enforce

Mental Health Stabilization – Dutchess County has successful program

Jail – May move to pod system, help with staffing issues

TCAT – Agreement with three (3) partners

County Redistricting – Sixteen (16) districts now instead of fourteen (14) on County legislator

HIGHWAY REPORT – MICHAEL MOSELEY

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

**HIGHWAY REPORT
September 2022**

Water and Sewer

- Installed sewer meter at 9 Rosina Drive

Road Maintenance

- Hot mix patch work
- Shoulder repair
- Cracks filled on Lockerby Hill Road and lower portion of Wilson Road
- Completed paving schedule for the season

Tree and Brush Maintenance

- Tree and brush maintenance along roadside
- Ongoing roadside mowing
- Right of way tree maintenance

Miscellaneous

- Worked with residents of Ludlowville on placement of no parking signs
- No new updates from Stopen Engineering regarding Ludlowville Road (Crooked Hill)

Highway Building Open House

- Working with Bergman Engineering
- Open House September 17, 2022 – 75 to 100 people attended

Mike also reported:

Myers Road – lines painted

Triphammer Terrace and Hillcrest Road – trimmed trees, new stop signs and stop bars

Councilperson Joe Wetmore thanked Mike for his notes of clarity on his vouchers.

PARKS AND RECREATION REPORT – PATRICK TYRRELL

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

**Parks & Recreation
September 2022
Town Board Meeting**

RECREATION

- Fall Soccer began last week. We have 142 participants.
- We are hosting some modified school games at our facility.
- Our fall football programs have had three games now, we have won 2/3 games.
- Our fall cheerleading has one of our largest groups yet with 32 participants.
- Fall horse riding camps begin next month. Both sessions filled within the week.

PARKS

- We have stopped charging at the park during the week, we will continue to charge on the weekends through September.
- Camping will close Columbus Day weekend; we had another great season.
- Watch Fire took place last week, Friday 9/16.
- Suicide prevention walk took place Saturday 9/10; we had a great turnout.
- We had a meeting Thursday 9/15 to discuss our annual trunk or treat event at the park.

Councilperson Joe Wetmore stated the Town Board received a nice letter from a resident for the work the Parks and Recreation Department did for the fundraiser.

Pat also reported:

He is trying to hold costs down – everything costs about 30% more.

DIRECTOR OF PLANNING REPORT – C.J. RANDALL

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

CORE PLANNING FUNCTIONS

- **Planning Board staff support**
 - Review of draft Rural Agricultural (RA) Zoning District uses – 8/8
 - Site Plan – Village Solars Phase VII
 - Site Plan review – 8/22
- **Zoning Board of Appeals staff support**
 - No meeting – 8/9
- Coordinated and attended monthly Department Head meeting on 8/3
- Coordinated and attended Water & Sewer Advisory Committee meeting on 8/3

- Attended SS4A multijurisdictional meeting on Action Plan grants on 8/1, 8/8, 8/22, 8/29
- Attended New York Forward information session on 8/4 and 8/23
- Attended meeting with Tompkins County Workforce Development Board and Town of Ithaca Codes on 8/15
- Attended semi-annual review of Building Code Effectiveness Grading Schedule (BCEGS) with Verisk for ISO on 8/18
- Coordinated with OpenGov on 8/3, 8/17, 8/22, 8/31

PROJECT MANAGEMENT

- Coordinated and attended Capital Improvement Committee meeting on 8/3
 - Submitted revised Salmon Creek Streambank Stabilization Project submittals to TCSWCD / NYS DHSES on 8/29

LAND USE WORK PROGRAM

Scope of work and schedule of adoption located at: <https://bit.ly/RAZoningupdate>

- **Zoning and Land Use Regulations Update**
 - Circulated revised working draft text and map amendments for Rural Agricultural (RA) Zoning District; Site Plan review; Site Development; and Subdivision Regulations to Code Revision Committee on 8/31
- Coordinated Yellow Barn Solar meetings on 8/9 and 8/16

COMMITTEE MANAGEMENT

- **Conservation Advisory Council staff support**
 - Attended meeting on 8/4

C.J. also reported:

Safe Streets and Roads for All – City of Ithaca submitted grant

Solar Project – Harter Secrest & Emery LLP amendment to agreement, also representing Town of Groton in permitting process, road use agreements and Town of Lansing host community agreement

Councilperson Joe Wetmore asked about subdivision in local law – 5% setback for recreation use

C.J. responded it is not fee based – it is land based

TOWN CLERK REPORT – DEBBIE MUNSON

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

TOWN CLERK SEPTEMBER 2022

Budget

The Town Clerk's budget has been submitted to the Supervisor's office.

Water and Sewer Payments

Our office mailed about 260 reminder letters to homeowners on September 21, 2022 advising of delinquent water and sewer bills which must be paid by October 11, 2022 or they will be re-levied on 2023 Town and County Tax Bills. We included information regarding the Low Income Household Water Assistance Program (LIHWAP), which is on the Town's website.

Tompkins County Health Department Fall Rabies Clinics

The Health Department has scheduled two clinics this fall – Groton Fire Station on September 29th and TCAT Bus Garage on October 15th. Preregistration is recommended.

Visit this link to sign up for an appointment time - <https://tompkinscountyny.gov/health/eh/rabies#clinics>

Town Support

Our office continues to support other Town departments when requested, proof reading and administrative support, etc.

ENGINEER’S REPORT – DAVE HERRICK

No report.

MOTION APPROVING SNOW AND ICE AGREEMENT AND AUTHORIZING TOWN OF LANSING SUPERVISOR AND HIGHWAY SUPERINTENDENT TO EXECUTE

MOTION M22-37

MOTION APPROVING SNOW AND ICE AGREEMENT AND AUTHORIZING TOWN OF LANSING SUPERVISOR AND HIGHWAY SUPERINTENDENT TO EXECUTE

Moved that, the Snow and Ice Agreement between the County of Tompkins and the Town of Lansing, commencing October 1, 2022 and terminating September 30, 2025, and may be extended by written mutual consent of both parties, be and hereby is approved and further that the Town Supervisor and Town Highway Superintendent may sign the same by, for, on behalf of, and in the name of the Town of Lansing.

The question of the adoption of such proposed Motion was duly motioned by Councilperson Joseph Wetmore, duly seconded by Supervisor Edward LaVigne, and put to a roll call vote with the following results:

Councilperson Andra Benson – Aye	Councilperson Ruth Groff – Aye
Councilperson Bronwyn Losey – Aye	Councilperson Joseph Wetmore – Aye
Supervisor Edward LaVigne – Aye	

Accordingly, the foregoing Motion was approved, carried, and duly adopted on September 21, 2022.

RESOLUTION HIRING AND APPOINTING TOWN HISTORIAN

Fannie Welch prefers to be a temporary Historian until a permanent Historian is found. Councilperson Ruth Groff and Councilperson Bronwyn Losey will review the applications for a permanent Historian.

RESOLUTION 22-117

RESOLUTION HIRING AND APPOINTING TOWN HISTORIAN

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town Historian passed away and the Town has a need to appoint a new historian as required by law and said position is classified as a Non-Competitive Civil Service position by the Tompkins County Department of Personnel when it is part-time, as it is in the Town of Lansing; and

WHEREAS, the Town has selected a candidate and set a salary for such public office, and upon a review and discussion of the matter, the Town Board of the Town of Lansing has hereby:

RESOLVED, that Fannie Welch be and hereby is appointed, part-time, as the Town of Lansing Historian, with office hours to be determined in coordination with the Town Supervisor’s Office, at an annual salary of \$6,024, payable bi-weekly upon the Town’s regular payroll dates; and it is further

RESOLVED, that the appropriate Town officer be and hereby is authorized to make such changes to the Towns’ employment and civil service rosters, to file the required Civil Service forms to effect such changes per this Resolution, and to file Form 428s, if required.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Andra Benson, duly seconded by Supervisor Edward LaVigne, and put to a roll call vote with the following results:

Councilperson Andra Benson – Aye Councilperson Ruth Groff – Aye
Councilperson Bronwyn Losey – Aye Councilperson Joseph Wetmore – Aye
Supervisor Edward LaVigne – Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on September 21, 2022.

RESOLUTION APPROVING PARKS AND RECREATION DEPARTMENT PURCHASE OF EXCAVATOR

Patrick Tyrrell, Parks and Recreation Supervisor stated they need this small excavator (size 37) to get close to buildings. It will be used for water lines at park, on the trails, Salt Point, etc. and will not tie up highway excavators.

Mike Moseley, Highway Superintendent, stated the highway department has the following size excavators: 160 (large), 80, 60, and 57 (on order).

RESOLUTION 22-118

RESOLUTION APPROVING PARKS AND RECREATION DEPARTMENT PURCHASE OF EXCAVATOR

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town of Lansing has long had capital management and equipment plans for the Parks and Recreation Department and in 2022 certain capital needs of the Parks and Recreation Department were discussed, including how to fund the purchase of the same in 2022 without incurring debt; and

WHEREAS, the Parks and Recreation Department has now confirmed and identified its need for one Case CX37C Excavator with 24” Digging Bucket, 36” Ditching Bucket, Hydraulic Thumb, Klac E Coupler and four (4) year warranty, which will be used Town wide and has utilized the New York State Office of General Service (NYSOGS) for pricing such equipment; and

WHEREAS, the Parks and Recreation Department was planning to purchase this equipment in 2023 and wait until 2024 to receive it; and

WHEREAS, this equipment is available now and the Town will not need to wait until 2024 to receive it if purchased now and the price will increase at least 15% if the equipment is purchased in 2023; and

WHEREAS, the Town Board has fully reviewed such need and the options for the same, and the Parks and Recreation Department now wishes to use ARPA funds and seeks verification from the Town Board that this budget line item is indeed to be used as cash to make such purchases; and

WHEREAS, upon and after due deliberation upon this matter, the Town Board of the Town of Lansing has determined as follows, and now be it therefore

RESOLVED, that the Parks and Recreation Supervisor or his designee be and hereby are authorized to affect the following purchase per OSG NIJPA / Sourcewell NYS contract PC#69383, Case CX37C Excavator with 24” Digging Bucket, 36” Ditching Bucket,

Hydraulic Thumb, Klac E Coupler and four (4) year warranty from Monroe Tractor for a total not to exceed \$63,684.25; and it is further

RESOLVED, that the above sum shall be paid through the use of ARPA funds, and the Town Bookkeeper is directed to make payment from such accounts and report such expenditure to the ARPA administrator as required by law; and it is further

RESOLVED, that should the sum proposed to be expended exceed such amount of \$63,684.25 for the Case Excavator, it is requested that the Parks and Recreation Supervisor notify the Town Board and work with the Town Board to decide whether to spend such additional funds.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Joseph Wetmore, duly seconded by Councilperson Ruth Groff, and put to a roll call vote with the following results:

Councilperson Andra Benson – Aye	Councilperson Ruth Groff – Aye
Councilperson Bronwyn Losey – Aye	Councilperson Joseph Wetmore – Aye
Supervisor Edward LaVigne – Aye	

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on September 21, 2022.

RESOLUTION AFFIRMING CHARGING DUTIES TO THE AGRICULTURE AND FARMLAND PROTECTION ADVISORY COMMITTEE, AND APPOINTING MEMBERS TO SUCH COMMITTEE

Town Board Discussion:

Per resolution adopted in 2021, if a committee member does not complete required training, they are not allowed on any Town committee for a year.

This is an advisory committee which is usually a closed meeting, but it can be open to the public, if the committee wishes to do that. If the meeting is open to the public, people can go to the meeting and share their opinions.

This Resolution was tabled – no vote was taken.

RESOLUTION 22

RESOLUTION AFFIRMING CHARGING DUTIES TO THE AGRICULTURE AND FARMLAND PROTECTION ADVISORY COMMITTEE, AND APPOINTING MEMBERS TO SUCH COMMITTEE

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town of Lansing Agriculture and Farmland Protection Plan was adopted via Resolution 15-101, on September 16, 2015, whereupon it was incorporated into the Town's comprehensive plan, and such plan calls for a permanent committee to follow-up on the goals, updates, and other agricultural plans set forth therein; and

WHEREAS, the Agriculture and Farmland Protection Committee (the "Committee") was initially created to develop a farmland protection plan pursuant to grant money awarded by NYSDAM and such committee had an informal existence until Resolution 17-46, adopted January 18, 2017; and

WHEREAS, the Agriculture and Farmland Protection Advisory Committee is officially re-affirmed and will have 11 members (one of which is the Chairperson, and one of which is the Vice Chair), appointed for coincident 3-year terms; and

WHEREAS, the Town Board of the Town of Lansing has hereby RESOLVED as follows:

1. The Town hereby formally reaffirms the Agriculture and Farmland Protection Advisory Committee the “Committee”), as a perpetual, standing, citizens’ advisory committee comprised of one Chairperson, one Vice Chair, and 9 other members, each and all as appointed by the Town Board (including vacancies), with each position being at the will of the Town Board. Membership upon the Committee is by appointment by the Town Board for 3-year terms running concurrently and commencing January 1, 2020, ending December 31, 2022. Any vacancy shall be filled for the remainder of the term by appointment by the Town Board. At least 4 members of the Committee shall be owners or substantially involved in the operation of a commercial farming enterprise located in the Town of Lansing that engages in the production, preparation, or marketing of fruits, vegetables, field crops, nursery stock, flowers, livestock or livestock products, including commercial horse boarding and breeding operations, Christmas tree farming, timber processing, the production of compost, mulch, or other biomass crops, woodland farm products, beekeeping or honey production. Members of the Committee may be removed at any time, with or without cause and for any or no reason, by resolution of the Town Board. Members of the Committee may resign or withdraw at any time, with or without cause, and for any or no reason, and an oral or written resignation shall be irrevocable once communicated to the Chairperson of the Committee, the Town Clerk, or the Town Supervisor.

2. The following persons be and hereby are appointed to the Committee for three-year terms expiring on December 31, 2022:

- Connie Wilcox, Chairperson
- John Fleming, Vice Chairperson
- Adam Buck
- Todd Eldred
- James Hatfield
- Larry Moore
- Jeannine Kirby
- Steve Nedrow (filling vacancy for Pete Larson III)
- Ken Patchen

The Chairperson of the Committee shall be appointed from time- to-time by the Town Board. In the absence of the Chairperson, the Vice shall conduct meetings and other actions by and for the Committee.

3. The Committee shall pursue agricultural and farmland promotion and protection goals as outlined in NYS Agriculture and Markets Law Article 25-AAA, in the General Municipal and Town Laws, and as more specifically defined and proposed in the 2015 Town of Lansing Agriculture and Farmland Protection Plan, as adopted in September, 2016. The Committee shall thus and also pursue the following purposes, goals, reviews, operations, recommendations, etc.:

- a. To advise the Town of Lansing regarding agricultural policy in the Town; to provide educational resources for sharing information among farmers and agriculturally-based businesses; and to educate Town residents and officials about farming and farmland issues.
- b. To provide regular input, comment, and analyses upon zoning, site planning, taxation, and other regulatory and mapping issues pertaining to agriculture, agricultural sales, and the development, transportation and marketing of agricultural and woodland goods and products in commerce in and through the Town; to serve as a clearinghouse for relations between farm operations and the Town Board, Planning Board, Zoning Board of Appeals, Planning Department, Code Enforcement Officers, and other officers and agencies of Town Government, including to provide a forum for concerns about Town policy, Town operations, or other matters relating to farming in the Town, including the making of referrals upon farm related subjects that may result in policy reviews, changes, or recommendations; to develop, promote, and encourage appropriate conservation strategies, best-practices, and sustainable agricultural practices and activities; and to review and advise upon private and public development and redevelopment projects, including the environmental reviews thereof, whenever requested by the Town Board or other agencies engaged in such reviews, with a

specific focus and eye towards advising concerning the impact or potential future impacts upon agriculture, agricultural enterprises, and future agricultural opportunities and developmental plans within the Town of Lansing and surrounding areas and regions.

- c. To provide input for annual additions to the County Agricultural Districts and input upon the eight- year review of County Agricultural Districts; and to encourage and assist applications to farmland preservation programs and, when such applications are submitted, provide input into the review thereof.
- d. To examine and monitor trends in agriculture and local farming activity; to determine obstacles and fiscal issues and obstacles facing agricultural enterprises; to identify pressures upon agricultural lands and soils; to recommend reasonable and desirable plans and solutions to the Town to overcome or assist with the mitigation of such obstacles so as to preserve such lands and agricultural enterprises; to identify and promote direct marketing and commodity marketing opportunities for local farmers, expand value-added agricultural operations in the Town, and identify and promote methods whereby existing farmers can be encouraged to continue in active agricultural operation; and to assist in the connection between those interested in agricultural businesses and production and the location of available opportunities and lands within the Town of Lansing to fulfill such goals.
- e. To review, suggest updates to, and take the lead in developing recommendations relating to the Town' s Agricultural and Farmland Protection Plan; to recommend reasonable and desirable changes to this listing of responsibilities; to undertake other appropriate tasks requested by the Town Board; and to examine any other matters reasonably and directly related to the above tasks and goals.

4. The Committee shall meet at least twice annually at such times and locations as shall be set by the Chairperson. The Committee may meet more often or at regularly scheduled times and intervals as the Committee may decide. The Committee shall also hold at least one meeting a year to which the general public and members of the local farming community are invited to attend as guests.

5. The Committee shall be a citizens' advisory committee and not a capital or other planning committee. The Committee shall keep required accurate records of its meetings and actions and file required annual reports with the Town Board on or before the Town's organizational meeting, yearly.

6. The Town Board, Planning Board, ZBA, and town staff and employees shall reasonably cooperate to provide data, information, and support to the Committee to assist it in the pursuit of the goals and purposes herein described. The Committee may request technical assistance and specialized advice from any resource it may deem appropriate, including but not limited to other local residents, the Tompkins County Departments of Planning or Assessment, the Tompkins County Soil and Water Conservation Counsel, the Tompkins County Agriculture and Farmland Protection Board, the Finger Lakes Land Trust, the American Farmland Trust, the Land Trust Alliance, the New York Agricultural Land Trust, the New York Planning Federation, the Cayuga Lake Watershed Intermunicipal Organization, and the NYS Department of Agriculture and Markets.

7. The Town Board may adopt other rules of procedures for the Committee which, once adopted, shall be controlling. In the absence of the same the Committee may itself adopt such operational rules and procedures as it deems prudent for its operations. However, in limitation thereof and as a citizens' advisory committee, the Committee may not authorize any expenditure of Town funds or enter into any contract arrangements for payment of services. Funds necessary for proper committee operation or technical assistance may be requested by the Committee from the Town Board and, in accordance with customary procedures, the Town Board may authorize such funds, approve the expenditure thereof, and execute contracts in support of approved expenditures. The Town Board may also, consistent with budgetary requirements and rules, provide budgetary funding for the Committee's use for paper, mailing, and like and related miscellaneous expenses relating to the work of the Committee.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Andra Benson, duly seconded by Supervisor Edward LaVigne, and put to a roll call vote with the following results:

Councilperson Andra Benson –	Councilperson Ruth Groff –
Councilperson Bronwyn Losey –	Councilperson Joseph Wetmore –
Supervisor Edward LaVigne –	

Above Resolution was tabled – no vote was taken.

RESOLUTION APPROVING AUDIT AND BUDGET MODIFICATIONS AND SUPERVISOR’S REPORT

RESOLUTION 22-119

RESOLUTION APPROVING AUDIT AND BUDGET MODIFICATIONS AND SUPERVISOR’S REPORT

The Supervisor submitted his monthly report for the months of June, July, and August 2022, to all Board Members and to the Town Clerk. The Supervisor’s Reports were reviewed by Councilperson Ruth Groff. The bills were reviewed by Councilperson Andra Benson and Councilperson Joseph Wetmore. The Supervisor’s Reports be approved as submitted and the Bookkeeper is hereby authorized to pay the following bills and to make the following budget modifications.

CONSOLIDATED ABSTRACT # 009

DATED 09/21/2022

AUDITED VOUCHER #'s	<u>813 – 922</u>
PREPAY VOUCHER #'s	<u>813 – 816</u>
AUDITED T & A VOUCHER #'s	<u>56 – 61</u>
PREPAY T & A VOUCHER #'s	<u>56 – 58</u>

<u>FUND</u>	<u>TOTAL APPROPRIATIONS</u>
GENERAL FUND (A&B)	<u>\$ 148,542.20</u>
HIGHWAY FUND (DA&DB)	<u>\$ 562,147.62</u>
LANSING LIGHTING (SL1, 2 & 3)	<u>\$ 1,475.49</u>
LANSING WATER DISTRICTS (SW)	<u>\$ 7,736.72</u>
TRUST & AGENCY (TA)	<u>\$ 63,117.72</u>
WARREN&CHERRY ROAD SEWER DISTRICT (SS1&SS3)	<u>\$ 4,031.37</u>

**BUDGET MODIFICATIONS
SEPTEMBER 21, 2022 MEETING**

**GENERAL FUND A
September 21, 2022**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
A599	A1110.130	From Fund Balance to Court Clerk - Personal Services Addtl needed	\$ 1,000.00

A599	A1220.400	From Fund Balance to Supervisor - Contractual Addtl needed	\$ 1,500.00
A599	A1420.400	From Fund Balance to Attorney - Contractual Addtl needed	\$ 40,000.00
A599	A1440.401	From Fund Balance to Engineer - Sewer P&M Addtl needed	\$ 1,000.00
A599	A1440.402	From Fund Balance to Engineer - Stormwater P&M Addtl needed	\$ 1,000.00
A599	A1440.403	From Fund Balance to Engineer - Transportation Addtl needed	\$ 7,000.00
A599	A1630.403	From Fund Balance to Community Ctr - Electric Addtl needed	\$ 500.00
A599	A1910.400	From Fund Balance to Unallocated Insurance Addtl needed	\$ 10,000.00
A599	A5132.400	From Fund Balance to Transportation - Garage Addtl needed	\$ 100.00
A599	A7180.100	From Fund Balance to Beach/Pool - Personal Services Addtl needed	\$ 3,000.00
A599	A7310.100	From Fund Balance to Youth - Personal Services Addtl needed	\$ 15,000.00
A599	A7560.400	From Fund Balance to Other Performing Arts - Contractual Addtl needed	\$ 2,500.00

GENERAL FUND B
September 21, 2022

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
B599	B8020.401	From Fund Balance to Planning Board - Engineer Addtl needed	\$ 5,000.00

HIGHWAY FUND DA
September 21, 2022

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
DA599	DA5148.400	From Fund Balance to Snow removal - Contractual Additional needed	\$ 50,000.00

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Andra Benson, duly seconded by Supervisor Edward LaVigne, and put to a roll call vote with the following results:

Councilperson Andra Benson – Aye	Councilperson Ruth Groff – Aye
Councilperson Bronwyn Losey – Aye	Councilperson Joseph Wetmore – Aye
Supervisor Edward LaVigne – Aye	

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on September 21, 2022.

BOARD MEMBER REPORTS

Andra Benson - reported the following:

Lansing Youth Services – They did meet but did not have enough members present to vote. They discussed the budget. The summer program, run by Travis, was very good.

Ruth Groff

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

Ruth Groff Town Board Member Report September 2022

- I attended the Joint Policy/Planning Committee meeting of the ITCTC
 - The resolution to support NYSDOT's 2023 targets for highway safety performance measures was approved
 - Description: Federal rules require the State to set targets for five safety performance measures in coordination with MPOs. NYSDOT worked with the NY State Association of MPOs (NYSAMPO) and its working groups to develop a set of targets. The Ithaca-Tompkins County Transportation Council may establish safety targets by agreeing to plan and program projects that contribute toward the accomplishment of the aforementioned State targets or establish its own targets. The ITCTC, along with other NY State MPOs, has opted to support the State targets.
 - Other items voted on were simply administrative modifications, generally moving timelines and funds to future fiscal years, none of which affected Lansing
 - The Director made several announcements:
 - Safe Streets and Roads for All (SS4A) Grant – update – application deadline Sept. 15. A group of ten municipalities, plus Tompkins County and NYSDOT as partners will apply for a grant to develop a Safety Action Plan. The municipalities include: City of Ithaca, Towns of Dryden, Lansing, Danby, Newfield, Caroline and Ithaca and, Villages of Lansing, Cayuga Heights and Dryden. The City of Ithaca will be lead applicant, others will be joint applicants.
 - Carbon Reduction Program (CRP) – The Bipartisan Infrastructure Law (BIL) Carbon Reduction Program appropriates funds to MPOs to distribute within their jurisdictions. The purpose of the CRP is to reduce transportation emissions through the development of State carbon reduction strategies and by funding projects designed to reduce transportation emissions. The ITCTC has the responsibility to distribute \$92,771 in funds, with funding available immediately (FFY 22) and through FFY 2026 (Fund totals from FFY 23 through 26 may vary). This is a new program and staff is still learning about program requirements, particularly with regards to implementing a fund distribution/project selection process
 - There is a new bike share program starting either within the next month, or at least by the Spring. They are hoping to include outlying municipalities.
- The Capital Improvement Committee went through the details of the workbook that is being utilized to develop and establish a multiyear capital plan. Because of the delays this year in the plan's development, the committee agreed that the target for approval and adoption of the plan will be 2023. It is my goal to have the plan ready for review before the end of the year.
 - The purpose of the plan is to:
 - provide a forward-looking view of capital expenditures, including cash as you go, bond debt service, and grant funding
 - provide a basis for budgeting

- provide a basis for decision making as new projects arise
- There was no Parks, Recreation, and Trails Committee meeting this month.

Bronwyn Losey - reported the following:

Zoning Board of Appeals (ZBA)

- Approved shed

Joseph Wetmore

Submitted the following report to the Town Board.

**Joseph Wetmore
Town Board Member Report
September 2022**

No parking signs are up in Ludlowville



Geothermal Quote

Got a quote of what a Geothermal installation would cost for Town Hall.

Planning Board

Monday, August 22·6:30 – 8:30pm

Project: Site Plan, Village Solar Phase VII

Tompkins County Council of Governments (TCCOG)

Thursday, August 25·3:00 – 5:00pm

Call to Order

1. Report/Discussion: Broadband Discussion
2. Report/Discussion: TCCOG Subcommittees
 - a. Broadband
 - b. Emergency Planning and Preparedness
 - c. Energy
 - d. Transportation

Town of Lansing Codes Committee
Thursday, September 1-10:00am – 12:00pm

1. Review of revised draft Zoning Article VII: Principal, Accessory, and Temporary Uses permitted in the Rural Agriculture (RA) Zoning District
2. Uses that are proposed for the RA Zoning District in addition to those permitted in the AG Zoning
3. Discussion of plan to circulate draft RA Zoning District text and map; Subdivision Regulations; Site Plan Review; and Site Development

Bolton Point meeting
Thursday, September 8-4:00 – 5:00pm

1. Approval of July 7, 2022 and August 4, 2022 Meeting Minutes
2. Management Staff Report
3. Committee Reports
 - A. Budget and Finance Committee
 1. July 31, 2022 Financial Report
 2. Resolution Declaring the Commission's 2015 Chevy 0701500 Double Cab with Cap Surplus Equipment
 3. Approval of the August 4, 2022 Warrants
 4. Approval of the September 8, 2022 Warrants
 - B. Engineering and Operations Committee
 1. July 25, 2022 Meeting Note
 2. August 24, 2022 Meeting Agenda
 - C. Personnel and Organization Committee
 1. July 25, 2022 Meeting Notes
 2. August 24, 2022 Meeting Agenda
 3. Resolution for Approval of Revised Personnel Policies

Planning Board
Monday, September 12-6:30 – 7:30pm

1. Approval Site Plan, Village Solar Phase VII
2. Discussion of Training dates
3. Discussion of having consultant doing traffic study come to next PB meeting
4. Resolution requesting TB to purchase a 2nd TV monitor for Board Room

Joe also reported:

Geothermal

- Sent estimate for Town Hall to Town Board
- Will send estimate to capital committee to determine where the payback will be

Second TV Monitor for Planning Board in Board Room

Town Board discussion and decision – will be by the jury box, on wheels

Board of Ethics – Debbie Munson, Town Clerk

- They have selected another member
 - Town Board resolution at October meeting
- October Board of Ethics Meeting
 - Will discuss changes to Lansing Ethics Local Law

Edward LaVigne - reported the following:

Air Service Board – Ithaca Tompkins Airport

- Trying to get third airline there
- Struggling

Solar Webinar

- NYSEG involved

Budget

- Charmagne Rungay will be in next Tuesday
- Assessments
- Mortgage tax
- Water, sewer
- Maybe use some reserve money for equipment
- Town Clerk will present 2023 budget to Town Board on October 5, 2022
- Town Board will discuss budget on October 19, 2022
- September 28, 2022 Town Board meeting is rescheduled to October 5, 2022

Audit Report for 2021

- Bookkeeper Mary Ellen Albrecht will send additional information to Inero & Co. CPAs

WORK SESSION MEETING ITEMS OF DISCUSSION

Highway Building

Ed LaVigne stated:

- Cost about 15 million
 - Will find out cost of debt service for 30 years
- Options if residents want to oppose new building
- October 19, 2022 Town Board Meeting
 - Bergmann Associates presentation
 - Set public hearing for November Town Board Meeting

Mike Moseley stated:

- Open house was good
- New building is about Town service

C.J. Randall stated:

- Video on Town of Lansing website

NYSERDA Grant – Bronwyn Losey

- Awarded about \$5,000
- Town Board discussion and then decision on what to use the grant money for
 - Improve climate control in Town Hall, Patrick Tyrrell will be point person

NYSDEC “Bell Station” Acquisition from Finger Lakes Land Trust, Inc.

Will discuss at October 19, 2022 Town Board Meeting

Strategic Planning

Town Board Discussion

- Trying to stay focused on plan
- Comprehensive Plan
 - Impressed with items completed and being worked on
 - What are the question marks for
 - What needs to be done
 - Who takes care of it, etc.

C.J. Randall – would like Town Board input on work plan priorities

MOTION TO ENTER EXECUTIVE SESSION

Councilperson Joseph Wetmore moved to **ENTER EXECUTIVE SESSION TO DISCUSS THE PROPOSED ACQUISITION/SALE/LEASE OF REAL**

PROPERTY WHEN PUBLICITY MIGHT AFFECT VALUE; PROPOSED, PENDING OR CURRENT LITIGATION; AND MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON/CORP, OR MATTERS LEADING TO SAID DISMISSAL, REMOVAL, PROMOTION, APPOINTMENT, EMPLOYMENT, DISCIPLINE, DEMOTION OR SUSPENSION AT 8:44 PM.

Councilperson Ruth Groff seconded the motion.

All in Favor – 5 Opposed – 0

MOTION TO EXIT EXECUTIVE SESSION

Councilperson Joseph Wetmore moved to **EXIT EXECUTIVE SESSION AT 9:25 PM.**

Councilperson Ruth Groff seconded the motion.

All in Favor – 5 Opposed – 0

MOTION TO ADJOURN MEETING

Councilperson Joseph Wetmore moved to **ADJOURN THE MEETING AT 9:25 PM.**

Councilperson Andra Benson seconded the motion.

All in Favor – 5 Opposed – 0

Minutes taken and executed by the Town Clerk.

Respectfully submitted,

Deborah K. Munson, RMC
Town Clerk