

REGULAR TOWN BOARD MEETING
October 19, 2022

A Regular Meeting of the Lansing Town Board was held at the Town Hall Board Room, 29 Auburn Road, Lansing, NY, and streamed live on YouTube on the above date at 6:30 p.m. The meeting was called to order by Edward LaVigne, Supervisor, and opened with the Pledge of Allegiance to the flag. Roll call by Deborah K. Munson, Town Clerk, showed the following to be

PRESENT:

Andra Benson, Councilperson	Ruth Groff, Councilperson
Bronwyn Losey, Councilperson	Joseph Wetmore, Councilperson
Edward LaVigne, Supervisor	

ABSENT: No one absent

ALSO PRESENT: Patrick Tyrrell, Parks and Recreation Supervisor, Mike Moseley, Highway Superintendent, C.J. Randall, Director of Planning, Mary Ellen Albrecht, Bookkeeper, Guy Krogh, Town Counsel, Charmagne Rungay, Retired Bookkeeper, Steven Kushner, Bergmann Associates, Michael Moran, Dennis Griffin and a few other attendees.

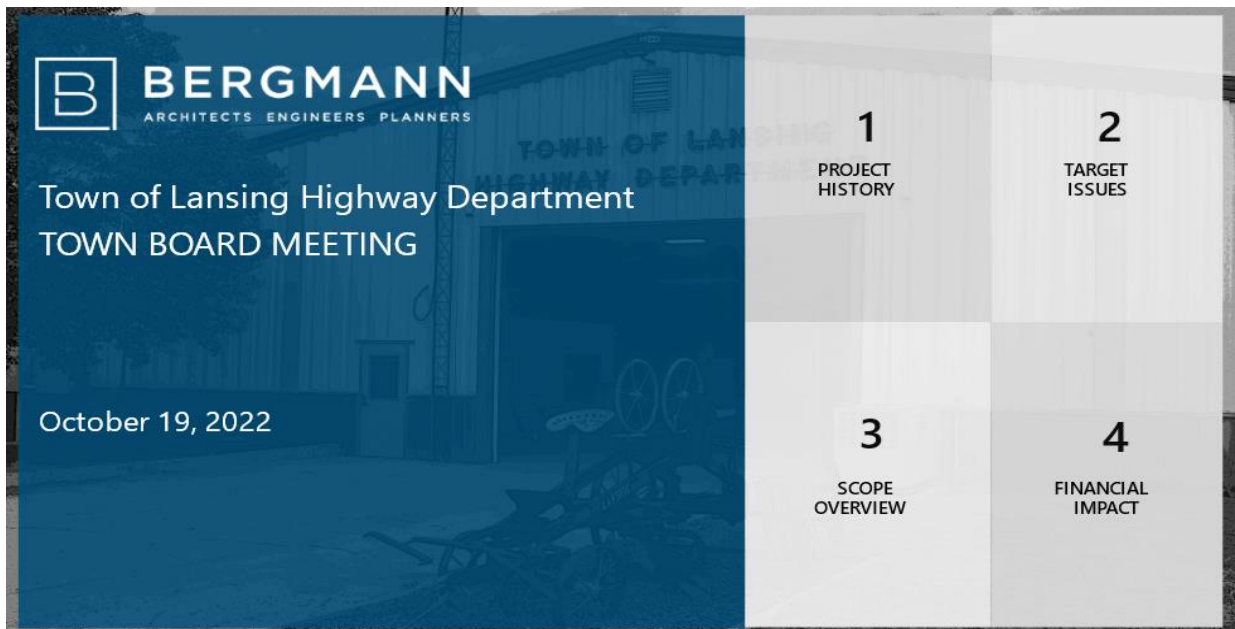
HIGHWAY BUILDING PROJECT PRESENTATION – STEVEN KUSHNER

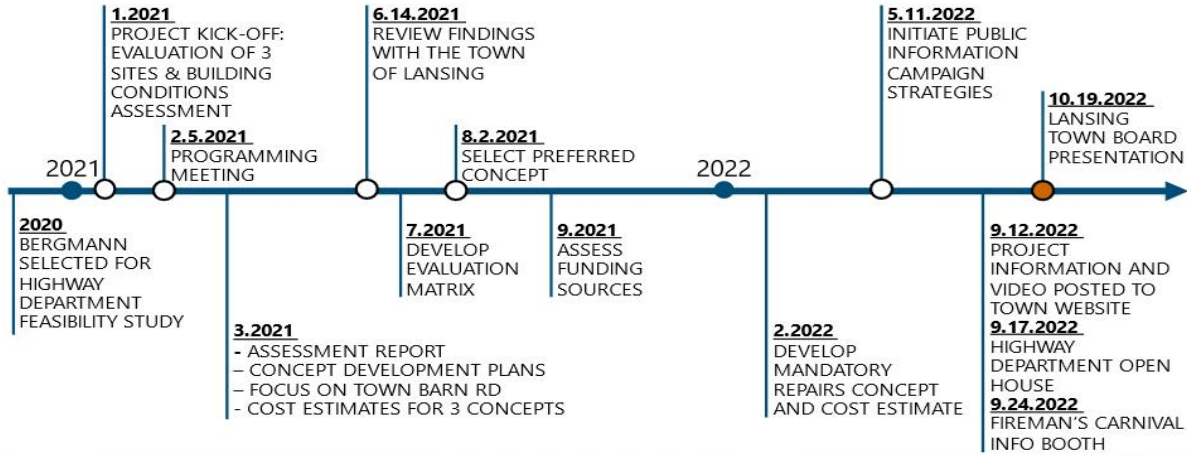
Mr. Kushner presented the following slides and stated:

The highway building study began in 2020 and the preferred concept is a new building on the same site. Some of the current building will be used for cold storage.

Bond of \$15 million will increase tax \$.56/\$1,000. The rate will decrease and by the end of thirty years it will be decreased to \$.31/\$1,000.

Supervisor Ed LaVigne stated the current bond rate is 4%.





1 – PROJECT HISTORY



PARTIAL RE-USE OF VEHICLE STORAGE GARAGE; ADDITION; NEW COLD STORAGE



NEW GARAGE CONSTRUCTION; RELOCATE SALT BARN; CONVERT EXISTING TO COLD STORAGE



NEW VEHICLE STORAGE GARAGE ADDITION; CONVERT EXISTING TO COLD STORAGE



LEASING

Member of the BNSF Group
 Building, Infrastructure, Process and Logistics
 Team: Facility Operations and Maintenance
 10000 14th Avenue S.E.
 Bellevue, WA 98006

B
 BNSF BUSINESS

**Leasing Highways Department Restoration
 10-2022-001-001**

Project: 10-2022-001-001
 Priority: 10-2022-001-001

Initiative/Project	Priority	Objective 1: Restore and Maintain				Objective 2: Improve Safety				Objective 3: Increase Efficiency			
		Score	Weight	Rank	Total	Score	Weight	Rank	Total	Score	Weight	Rank	Total
1. Restore and Maintain	10-2022-001-001	10	1	10	10	10	1	10	10	10	1	10	10
2. Improve Safety	10-2022-001-001	10	1	10	10	10	1	10	10	10	1	10	10
3. Increase Efficiency	10-2022-001-001	10	1	10	10	10	1	10	10	10	1	10	10

2 - TARGET ISSUES

Opportunities for natural light	3	Maybe in maintenance and shops, very limited in truck storage	2	6	Yes	8	18	Yes in truck storage and shops, limited in maintenance	4	12
19. Minimize Operational Impact during construction (Phase)	4	Major impact	1	4	Very minor impact	4	16	Major - see phasing	1	4
20. Minimize duration of construction	4	One longer phase	1	4	Two efficient phases	4	16	Less site work, potentially shorter	2	8
21. Minimize impact of staging / phasing of construction	3	Operational back to be relocated during one construction phase	2	6	Two phases - near construction while fully operational, then done and relocation to site storage	2	6	Possible to remain in office and operate truck storage through maintenance and site storage, but very disruptive	3	6
22. Minimize exposure to urbanism conditions or change orders to comply with code compliance (Phase)	3	Moderate exposure, as the area of vehicle storage is continuing use	3	15	Minor exposure, other than both conditions	5	20	Most exposure with relocation of existing maintenance area	1	5
23. Avoid potential delays of renovation work vs. new construction in the current climate (Phase)	3	Moderate risk	3	15	Minor risk	3	15	Significant risk	1	5
24. Avoid relocation of existing site elements	2	Fenced storage, Fuel island	4	8	Fuel and oil storage, Fuel island relocated in phase	2	8	Fenced storage, Fuel island	2	8

August 2, 2021

Schemes Studied Summary

Evaluation Factor 5 Beams
 None

Evaluation Factor 1 Beams
 None

Team Member	Scoring Order	Option 1	Option 2	Option 3
		2	1	3
		3	1	2
		1	2	3
		3	1	2
		2	1	3

Option Totals: 1279, 1652, 1216



- ❖ Outdated Services and Systems
- ❖ Elements in disrepair
- ❖ Asbestos Containing Material
- ❖ Insufficient Space for Trucks
- ❖ Crew Demographics
- ❖ Roof Leakage
- ❖ Concrete Cracking
- ❖ Equipment Breakdown

NATIONAL FIRM. STRONG LOCAL CONNECTIONS.



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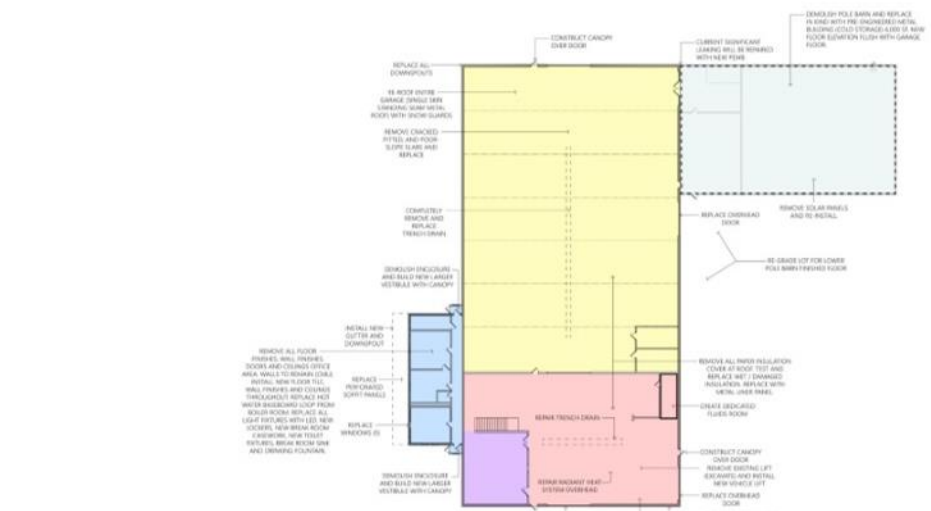


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MANDATORY REPAIRS



3 – SCOPE OVERVIEW



PREFERRED SITE



PREFERRED PLAN



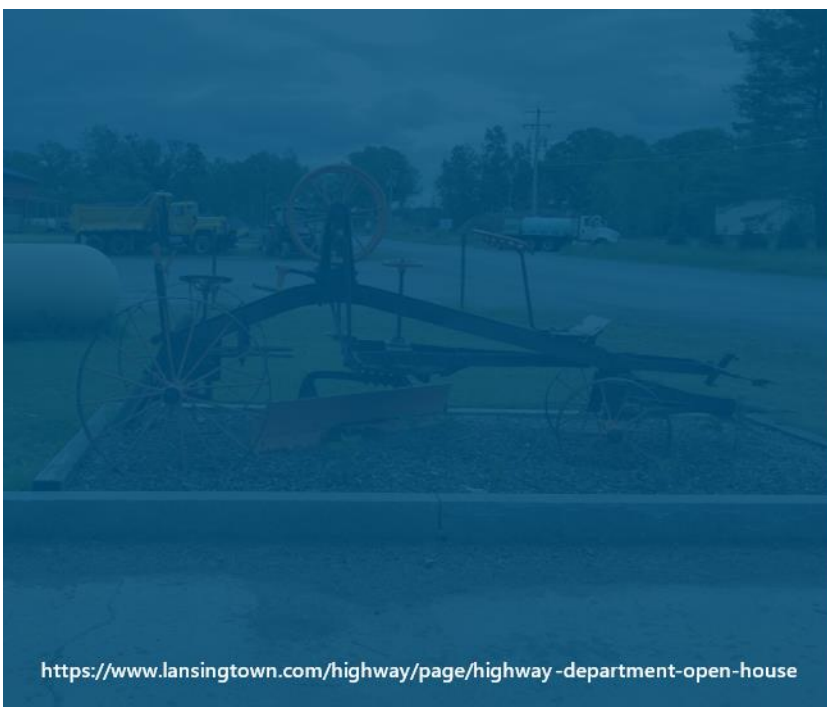


PREFERRED CONCEPT



SCOPE OF WORK	LIFESPAN	COST
MANDATORY REPAIRS	10 - 15 YEARS	\$6M
PREFERRED CONCEPT	50+ YEARS	\$15M

ESTIMATED PROJECT COSTS



QUESTIONS?

Steven J. Kushner, AIA
skushner@bergmannpc.com
585.498.7884

<https://www.lansingtown.com/highway/page/highway-department-open-house>

NATIONAL FIRM. STRONG LOCAL CONNECTIONS.

PRIVILEGE OF THE FLOOR – GUIDELINES

Available on Town of Lansing website and as a handout.

The public shall be allowed to speak only during the Public Comment / Privilege of the Floor period of the meeting, or during public hearings, or when they have reserved and been granted time upon the agenda.

Speakers must be recognized by the presiding officer (or his or her designee) and step to the front of the room.

Speakers must give their name and state whether they are speaking as a resident, a member of the public, or for any other person or organization.

Speakers must limit their remarks to 3 minutes, and comments unrelated to the subject matter of the public hearing are not allowed.

Speakers may not yield any remaining time they may have to another speaker.

With the permission of the presiding officer a Board or committee member may interrupt a speaker for the purpose of clarification or information (and not for any other reason or to debate or disagree). Such time shall not be counted against the speaker's 3-minute limit.

All remarks shall be addressed to the Board or committee as a body and not to any member thereof, nor to any member of the public whether present at such public hearing or not.

Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.

Interested parties or their representatives may address the Board by written communications. Written documents and evidence may be submitted as part of the record of the public hearing.

Persons who exceed 3 minutes, violate rules of courtesy, decorum, dignity or good taste, or deliberately or by their behavior interfere with other person's right to comment or participate in the public hearing, or who deliberately or by their behavior interfere with governmental administration will be cut off, removed, or have non-recognized comments removed from the record, or any combination of the above. Before a comments or statements will be excised from the record, the speaker will be verbally warned that they are in violation of the rules for this public hearing.

PRIVILEGE OF THE FLOOR – COMMENTS

Michael Moran on behalf of the Vietnam Veterans of America Finger Lakes Chapter 377, thanked Patrick Tyrrell, Tyler Todd and the rest of Patrick's staff for their work putting the POW/MIA Watch Fire together. He read letters which were written to each of them and stated "Lansing has hosted the National POW/MIA Watch Fire at Myers Park for 31 years". He donated two POW flags to Patrick to put up at Myers Park.

BUDGET DISCUSSION

Supervisor Ed LaVigne stated the tax rate will increase \$.20 from last year and will be \$1.79 / thousand.

Bookkeeper Mary Ellen Albrecht and Retired Bookkeeper Charmagne Rungay answered Town Board questions.

Discussion regarding putting additional money in the budget for town/administrator manager or support staff position or consulting company to analyze how the Town is managed to determine what is needed. Decision to not put additional money in the 2023 budget – evaluation/analysis needs to be done first.

First steps for evaluation:

- Department heads provide list of department tasks
- Do needs assessment
- What can be streamlined
- What tools do we already have
- Town Board will provide list of what the Board needs a person to do

Town Board concerned with some fund balances not following our policy.

RESOLUTION MEMORIALIZING CHANGES TO TENTATIVE BUDGET AND AUTHORIZING PREPARATION OF FILING OF PRELIMINARY BUDGET

RESOLUTION 22-121

RESOLUTION MEMORIALIZING CHANGES TO TENTATIVE BUDGET AND AUTHORIZING PREPARATION AND FILING OF PRELIMINARY BUDGET

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, pursuant to Town Law Article 8, and §§ 106 and 107 therein, the Town and its various officers and employees coordinate fiscal reviews and activities to help and cause the Town’s Budget Officer to prepare a Tentative Budget, and such Budget is presented formally by the Town Clerk and the Town Board thereafter reviews, investigates, updates and amends the same, whereupon it becomes a Preliminary Budget; and

WHEREAS, a Preliminary Budget must exist by a specific date and public hearings are held thereupon before the formality of adoption by formal vote and resolution as a Final Budget; and

WHEREAS, upon deliberation hereupon, the Town Board of the Town of Lansing has hereby RESOLVED as follows:

1. To date, the agreed-upon changes and updates to the Tentative Budget consist of the following:
 - (i) A1010.400 – Increase \$3,000 for 2 TB members to attend AOT Conference
 - (ii) A1420.400 – Increase \$30,000 for Legal
 - (iii) A1990.400 – Added \$15,000 to Contingency
 - a. A0511 - Added \$15,000 to correctly account for using \$15,000 in Parks Equipment Reserves (A7110400R) (A0511 removes A7110400R from tax roll)
 - (iv) B3620.130 – Added \$28,000 for newly hired part time CEO
 - (v) B8010.403 – Decrease by \$500 per Dave Herrick
 - (vi) B8020.401 – Increase \$2,000 per Dave Herrick
 - (vii) As a result of changes in B Fund:
 - a. B1120 – Increase Sales Tax \$26,284
 - b. DB1120 – Decrease Sales Tax \$26,284
 - (viii) Increase \$20 mil in Village Property Tax Assessment (Typo error) resulted in:
 - a. A1001 – Increase \$281,378
 - b. A1081 – Increase \$1,622
 - c. DA1001 – Increase \$501
 - d. DA1081 – Decrease \$501
 - (ix) To correct data entry error: (No actual increase to budget)
 - a. SS1-8120.200 – Increase \$84,933
 - b. SS3-8120.200 – Decrease \$84,933
 - (x) SW8310.100 – Increase \$355 to correct data entry error
 - (xi) SW1031 – Increase \$629 updated to match 2023 Debt Payment

- (xii) SW1032 – Decrease \$50 update to match 2023 Debt Payment
- (xiii) SW599 – Fund Balance – Decrease \$224

2. These changes shall be made to the Tentative Budget, which shall become a Preliminary Budget and subjected to public hearing as required by law.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Andra Benson, duly seconded by Supervisor Edward LaVigne, and put to a roll call vote with the following results:

Councilperson Andra Benson – Aye	Councilperson Ruth Groff – Aye
Councilperson Bronwyn Losey – Aye	Councilperson Joseph Wetmore – Aye
Supervisor Edward LaVigne – Aye	

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on October 19, 2022.

LANSING COMMUNITY LIBRARY REPORT – CHRISTINE EISENHUT

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

**TOWN BOARD UPDATES
FROM THE LANSING COMMUNITY LIBRARY
October 2022**

1. Let’s Talk: Having Supportive Conversations about Mental Health – Melanie Little will host a discussion about how to approach the topic of mental health on Thursday, October 20th at 7pm.
2. Weekly storytime is back! Join Miss Shelley, the new Children’s Librarian on Thursday, October 20th at 10:30.
3. The Costume Closet is open for donations or “take new to you” Halloween costumes.
4. The library is the collection site for candy donations for Trunk or Treat.
5. On display throughout the month of October is acrylic collages and abstracts by Martin Kepecs.
6. The Friends of the Library annual meeting will be November 15th at 7pm.
7. The 13th annual Friends Artisan Fair will take place on December 2-3rd.
8. Elementary Book Club – The Pages to Projects selection for October is *Eerie Elementary: The School is Alive* by Jack Chabert and Sam Ricks
9. Tween Book Club – The selection for October is *Wait til Helen Comes* by Mary Downing Hahn.
10. Instructor John Burger will be hosting T’ai Chi classes at the Community Center on Fridays from 10:30-11:30 am.
11. The library provides free delivery to Woodsedge.
12. The library has an Empire Pass and passes to the Museum of the Earth and the Cayuga Nature Center available for check out. Board games, puzzles, story time kits, and STEAM kits are also available.
13. The library is continuing to distribute free self-test COVID-19 kits, antibacterial wipes and N95 masks to Lansing households.

- 14. The LCL’s Wi-Fi is not password protected. The community is welcome to park in the lot to access the Internet.

Councilperson Andra Benson stated Susie Gutenberger is applying for ARPA funds, through Tompkins County Legislature, for library addition. Town Board agreed that Andra should write a letter of support for the ARPA funds.

LANSING YOUTH SERVICES REPORT

No Report.

Councilperson Andra Benson stated they will meet tomorrow.

TOMPKINS COUNTY LEGISLATOR REPORT – MIKE SIGLER

No Report.

HIGHWAY REPORT – MICHAEL MOSELEY

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

**HIGHWAY REPORT
October 2022**

Road Maintenance

- Hot mix patch work
- Shoulder repair
- Paved bad spots on Gulf and Buck Roads

Tree and Brush Maintenance

- Village brush pickup
- Tree and brush maintenance along roadside
- Ongoing roadside mowing
- Right of way tree maintenance

Miscellaneous

- Highway crew attended confined space training with the Town of Ithaca
- Superintendent and Deputy Superintendent attended stormwater maintenance class put on by Tompkins County Soil and Water Coalition
- No new updates from Stopen Engineering regarding Ludlowville Road (Crooked Hill)

Mike also reported he does not negotiate for Highway Association employees.

PARKS AND RECREATION REPORT – PATRICK TYRRELL

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

**Parks & Recreation
October 2022
Town Board Meeting**

RECREATION:

- Fall Soccer ended last week
- Indoor soccer will start in November
- Basketball for boys and girls will start in November
- Set to begin basketball for grades 4-6, indoor soccer, bowling in the next few weeks
- We have joined John Fisher and Sheri Fremantle to being a Lansing Recreation Swim Team also set to begin in a few weeks
- October 29/30th we will be hosting an American Red Cross Lifeguard training at the Lansing Pool
- The 6th annual Trunk or Treat will take place at Myers Park again this year on October 31st

- Our flag and tackle football teams just finished their season this past weekend. Our Jr tackle and Flag teams made it to the playoffs!
- Fall Horse Riding sessions are full

PARKS/TRAILS:

- Columbus Day weekend closed out our 2022 Camping season
- We plan to shut the water off at the park soon
- Kayaks and boats will be out of the park by November 1st
- The boy scouts began a step project on the trails, it's coming along nicely
- Fall maintenance has begun at Salt Point and we'll be installing a new entrance sign
- Reminder – hunting is allowed at Salt Point and managed by the DEC. Hunting on the Lansing Center Trail is not permitted.

Pat thanked the Veterans and stated he hopes to be able to continue the Watch Fire.

ENGINEER'S REPORT – DAVE HERRICK

No report.

DIRECTOR OF PLANNING REPORT – C.J. RANDALL

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

CORE PLANNING FUNCTIONS

- **Planning Board staff support**
 - Site Plan – Village Solars Phase VII
 - Site Plan approved – 9/12
 - Minor Subdivision – 286 Jerry Smith Rd
 - Public Hearing, project review on 9/26
 - Site Plan – Convenience (Mini) Mart and Vehicular fuel (Dandy Mini Mart) – 7 Ridge Rd
 - Discussion of Traffic Impact Study scope – 9/26
- **Zoning Board of Appeals staff support**
 - Area variance for emplacement of accessory structure – 166 Ludlowville Rd
 - Granted 9/13
- Coordinated and attended Water & Sewer Advisory Committee meeting on 9/7
- Attended SS4A multijurisdictional meeting on Action Plan grants on 9/5, 9/12
- Attended Tompkins County Planning Advisory Board (PAB) meeting on 9/13
- Coordinated with OpenGov on 9/1, 9/7, and 9/28; transition meeting on 9/26

PROJECT MANAGEMENT

- Coordinated and attended Capital Improvement Committee meeting on 9/7
- Attended Highway Department Building Open House on 9/17

LAND USE WORK PROGRAM

Scope of work and schedule of adoption located at: <https://bit.ly/RAZoningupdate>

- **Zoning and Land Use Regulations Update**
 - Coordinated and attended Code Revision Committee meeting on 9/1 and 9/29; recommended Preliminary Draft text and map amendments for Rural Agricultural (RA) Zoning District; Site Plan review; and Site Development Standards to Code Revision

Committee on 9/1 (<https://www.lansingtown.com/planning-code/page/rural-agricultural-ra-zoning-district-and-map-update>)

- **Yellow Barn Solar 160 MW Solar Energy Facility project**
 - Attended TCCOG webinar Municipal Perspectives on the Trials and Tribulations of Siting Solar on 9/19
 - Coordinated Yellow Barn Solar consultant meetings on 8/9 and 8/16

COMMITTEE MANAGEMENT

- **Conservation Advisory Council staff support**
 - Attended meeting on 9/1
 - Attended Lansing Survey Distribution Coordination meeting with Open Space Index consultants on 9/21

C.J. also reported:

- Open Space Index – working with Bergmann Associates
 - Survey request through school list serve – thanks Jenna
 - Survey posted on Town website
 - Conservation Advisory Council (CAC) keeping survey open through November 30th.

CONSENT AGENDA

a. MOTION SCHEDULING PUBLIC HEARING FOR PROPOSED HIGHWAY BUILDING PROJECT

MOTION M22-38

MOTION SCHEDULING PUBLIC HEARING ON PROPOSED HIGHWAY DEPARTMENT BUILDING AND CAMPUS RENOVATION PROJECT FOR THE TOWN OF LANSING, NEW YORK

Moved that a public hearing be scheduled for November 16, 2022, at 6:31 pm, to seek public input on the proposed highway department building and campus renovation project.

b. RESOLUTION SCHEDULING PUBLIC HEARING FOR SPECIAL DISTRICTS PROPOSED 2023 BUDGETS

RESOLUTION 22-122

RESOLUTION SCHEDULING PUBLIC HEARING FOR SPECIAL DISTRICTS PROPOSED 2023 BUDGETS

The following Resolution was duly presented for consideration by the Town Board:

RESOLVED, that the Town Board of the Town of Lansing has prepared the Assessment Rolls of parcels of land included in the Lansing Consolidated Water District (“CWD”), CWD Extensions 1, 2, 4 (Lansing Station Road and Drake Road) and 5 (Peruville Road) and for lands within Lighting Districts Numbers 1, 2, and 3, (Ludlowville, Warren Road, and Lakewatch), and for the Lansing Drainage Districts Numbers 1, 2, 4, 5, 6, 7, 8, and 10 (Pheasant Meadows, Whispering Pines, Lake Forest, Farm Pond Circle, Lansing Commons, Woodland Park, Cayuga Way, and Novalane), and the Lansing Sewer Districts (Cherry Road and Warren Road) (all together, the “Districts”), and the Town has apportioned and assessed upon such parcels of land in proportion in the amount of benefits the improvements shall confer upon the same the cost chargeable to said Districts in connection with the construction and capital costs of the providing of public water, lighting, stormwater management and drainage, and sewer transportation and treatment payable in the year 2023 and therefore, pursuant to § 239 of the Town Law, the Town Board shall hold a Public Hearing at the Lansing Town Hall, 29 Auburn Road,

Lansing, New York 14882, at 6:31 p.m., on the 9th day of November, 2022 to hear and consider any objections which may be made to said roll.

c. RESOLUTION SCHEDULING PUBLIC HEARING FOR TOWN OF LANSING PRELIMINARY BUDGET 2023

RESOLUTION 22-123

RESOLUTION SCHEDULING PUBLIC HEARING FOR THE TOWN OF LANSING PRELIMINARY BUDGET FOR 2023

The following Resolution was duly presented for consideration by the Town Board:

NOTICE IS HEREBY GIVEN, that the Preliminary Budget of the Town of Lansing, Tompkins County, New York for the fiscal year beginning January 1, 2023, will be completed and filed in the office of the Town Clerk of said Town on October 20, 2022, where it will be available for inspection by any interested persons at all reasonable hours; and

FURTHER NOTICE IS HEREBY GIVEN, that the Town Board of the Town of Lansing will meet, and review said Preliminary Budget and hold a Public Hearing thereon at the Lansing Town Hall, 29 Auburn Road, Lansing, New York 14882, 6:32 p.m. on the 9th day of November, 2022 and that at such hearing any person may be heard in favor of or against the Preliminary Budget as compiled or for or against any items therein contained; and

FURTHER NOTICE IS HEREBY GIVEN, pursuant to Section 108 of the Town Law, that the following are proposed yearly salaries of elected Town Officials of this Town:

Supervisor	\$ 30,306.00
Councilperson (4)	
Total	\$ 38,964.00
Each	\$ 9,741.00
Town Clerk	\$ 54,080.00
Highway Superintendent	\$ 85,765.00
Town Justice (2)	
Total	\$ 42,786.00
Each	\$ 21,393.00

d. RESOLUTION APPROVING AUDIT AND BUDGET MODIFICATIONS AND SUPERVISOR’S REPORT

RESOLUTION 22-124

RESOLUTION APPROVING AUDIT and BUDGET MODIFICATIONS AND SUPERVISOR’S REPORT

The Supervisor submitted his monthly report for the month of September 2022, to all Board Members and to the Town Clerk. The Supervisor’s Report was reviewed by Councilperson Ruth Groff. The bills were reviewed by Councilperson Ruth Groff and Councilperson Andra Benson. The Supervisor’s Report be approved as submitted and the Bookkeeper is hereby authorized to pay the following bills and to make the following budget modifications.

CONSOLIDATED ABSTRACT # 010

DATED 10/19/2022

AUDITED VOUCHER #'s 923 – 998

PREPAY VOUCHER #'s 923 – 925

AUDITED T & A VOUCHER #'s 62 – 69

PREPAY T & A VOUCHER #'s 62 – 63

<u>FUND</u>	<u>TOTAL APPROPRIATIONS</u>
GENERAL FUND (A&B)	\$ <u>55,314.85</u>
HIGHWAY FUND (DA&DB)	\$ <u>30,677.05</u>
LANSING LIGHTING (SL1, 2 &3)	\$ <u>1,526.35</u>
LANSING WATER DISTRICTS (SW)	\$ <u>4,196.30</u>
TRUST & AGENCY (TA)	\$ <u>69,066.98</u>
WARREN ROAD SEWER DISTRICT (SS1)	\$ <u>469.34</u>

**BUDGET MODIFICATIONS
OCTOBER 19, 2022 MEETING**

**GENERAL FUND A
October 19, 2022**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
A599	A1110.130	From Fund Balance to Court Clerk - Personal Services Addtl needed	\$ 1,000.00
A599	A1220.400	From Fund Balance to Supervisor - Contractual Addtl needed	\$ 1,000.00
A599	A1420.400	From Fund Balance to Attorney - Contractual Addtl needed	\$ 30,000.00
A599	A3120.100	From Fund Balance to Police/Personal Svs Parks Addtl needed	\$ 500.00
A599	A7020.400	From Fund Balance to Parks Admin Contractual Addtl needed	\$ 1,000.00
A599	A7110.400	From Fund Balance to Parks Contractual Addtl needed	\$ 10,000.00
A599	A7140.200	From Fund Balance to Playground/Fields Equipment Addtl needed	\$ 5,000.00
A599	A7140.400	From Fund Balance to Playground Fields Contractual Addtl needed	\$ 10,000.00
A599	A7310.400	From Fund Balance to Youth Program Contractual Addtl needed	\$ 30,000.00
A599	A9050.800	From Fund Balance to Unemployment Addtl needed	\$ 3,000.00

**GENERAL FUND B
October 19, 2022**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
B599	B9050.800	From Fund Balance to Unemployment Addtl needed	\$ 100.00

HIGHWAY FUND DA
October 19, 2022

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
DA599	DA5142.100	From Fund Balance to Snow removal - Personal Additional needed	\$ 70,000.00
DA599	DA9050.800	From Fund Balance to Unemployment Additional needed	\$ 200.00

HIGHWAY FUND DB
October 19, 2022

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
DB599	DB5112.400	From Fund Balance to Improvements Contractual Additional needed	\$ 60,000.00
DB599	DB9050.800	From Fund Balance to Unemployment Additional needed	\$ 200.00

WARREN RD SEWER SS3
October 19, 2022

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
SS3-599	SS3- 8120.100	From Fund Balance to Sewer Hwy Pers Svs Additional needed	\$ 2,000.00
SS3-599	SS3- 9030.800	From Fund Balance to Social Security Additional needed	\$ 100.00
SS3-599	SS3- 8189.800	From Fund Balance to Medicare Additional needed	\$ 50.00

CONSENT AGENDA MOTION M22-38 AND RESOLUTIONS 22-122 – 22-124

RESOLUTION 22-125

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that the Consent Agenda Motion **M22-38** and Resolutions **22-122 – 22-124**, are hereby approved as presented and amended, and

The question of the adoption of such proposed Consent Agenda Motion and Resolutions were duly motioned by Councilperson Joseph Wetmore, duly seconded by Councilperson Ruth Groff, and put to a roll call vote with the following results:

Councilperson Andra Benson – Aye	Councilperson Ruth Groff – Aye
Councilperson Bronwyn Losey – Aye	Councilperson Joseph Wetmore – Aye
Supervisor Edward LaVigne – Aye	

Accordingly, the foregoing Motion and Resolutions were approved, carried, and duly adopted on October 19, 2022.

BOARD MEMBER REPORTS

Andra Benson – reported the following:

Lansing Library – written report above

Ruth Groff

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

**Ruth Groff
Town Board Member Report
October 2022**

I attended the Capital Improvement Committee meeting on Wednesday, October 5. We once again reviewed and discussed the Multi-Year Capital Plan workbook, but without the attendance of two department heads, we were unable to make any progress. I have asked that all members of the committee watch the Webinar (provided by the New York State Comptroller) that walks through the workbook and the concept of a capital plan. We agreed that we would not meet in November, but the December meeting is when we will finalize the plan for 2023.

Bronwyn Losey – reported the following:

NYSERDA Grant – documents will be submitted tomorrow

Joseph Wetmore

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

**Joseph Wetmore
Town Board Member Report
October 2022**

Planning Board

Monday, September 26-6:30 – 8:30pm

1. Minor Subdivision, Jerry Smith Road: SEQR Determination of Environmental Significance and Subdivision Review
2. Discussion: Traffic Impact Study scope, Dandy Mini Mart; David Kruse, AICP, PTP, Senior Transportation Planner, SRF / Passero Associates
3. Review of proposed Rural Agriculture (RA) Zoning District and Agriculture (AG) Zoning District – Area, Frontage, Bulk, Height, and Setback Requirements schedule

Town of Lansing Codes Committee

Thursday, September 29-10:00am – 12:00pm

1. Review of proposed draft Site plan review process
2. Review of proposed final draft Rural Agriculture (RA) Zoning District: Purpose; Uses
3. Review of proposed final draft Agriculture (AG) Zoning District: Purpose; Uses
4. Review of Planning Board feedback, per request

Town of Lansing Codes Committee

Thursday, October 6-10:00am – 12:00pm

1. Review of proposed final draft Rural Agriculture (RA) Zoning District: Purpose; Uses
2. Review of proposed final draft Agriculture (AG) Zoning District: Purpose; Uses; Schedule
3. Review of proposed final draft Article VII: Principal, Accessory, and Temporary Uses
4. Review of proposed final draft Article VIII: Site Development Standards
5. Review of proposed final draft Zoning Map
6. Recommendation to circulate all documents as Final Drafts as Working Products of this Committee to Town Board and next steps for Planning & Code Enforcement

Broadband Committee

Tuesday, October 4-7:00 – 9:00pm

ECC Technologies, on behalf of Tompkins County, is in the process of evaluating broadband across the County from several perspectives. First, ECC is performing an address level geographic information system (GIS) based physical inventory of all broadband infrastructure, to the extent possible. In addition, ECC will analyze submitted

provider infrastructure and broadband service data. ECC's Marketing Manager Justin Zagorski did a presentation on this survey to the committee and asked for help distributing it to the town.

The survey is located here: <https://www.tompkinsbroadband.com/>

Edward LaVigne – reported the following:

Air Service Board – Ithaca Tompkins Airport

- No danger of airport going out of business
 - Other carriers looking for a hub

WORK SESSION

NYSDEC “Bell Station” Acquisition from Finger Lakes Land Trust, Inc.

Town Board agreed to have Councilperson Joseph Wetmore write letter on behalf of the Board, in support of New York State Department of Environmental Conservation purchasing “Bell Station” property from Finger Lakes Land Trust, Inc.

Rural Agricultural (RA) Zoning District Update

Director of Planning C.J. Randall stated:

- All materials are in the Town Board packet and posted on the front page of the Town website
- Town website has link for emails to go to C.J.
 - She will send public comments to the Town Board
- Open house for public outreach in November and / or December
 - C.J. will answer questions at public outreach
- Town wide mailing – will decide later

MOTION TO ADJOURN MEETING

Councilperson Andra Benson moved to **ADJOURN THE MEETING AT 9:35 PM.**

Councilperson Ruth Groff seconded the motion.

All in Favor – 5 Opposed – 0

Minutes taken and executed by the Town Clerk.

Respectfully submitted,

Deborah K. Munson, RMC
Town Clerk