

**REGULAR TOWN BOARD MEETING**  
**November 16, 2022**

A Regular Meeting of the Lansing Town Board was held at the Town Hall Board Room, 29 Auburn Road, Lansing, NY, and streamed live on YouTube on the above date at 6:31 p.m. The meeting was called to order by Edward LaVigne, Supervisor, and opened with the Pledge of Allegiance to the flag. Roll call by Deborah K. Munson, Town Clerk, showed the following to be

**PRESENT:**

Andra Benson, Councilperson	Ruth Groff, Councilperson
Bronwyn Losey, Councilperson	Joseph Wetmore, Councilperson
Edward LaVigne, Supervisor	

**ABSENT:** No one absent

**ALSO PRESENT:** Patrick Tyrrell, Parks and Recreation Supervisor, Mike Moseley, Highway Superintendent, C.J. Randall, Director of Planning, Mary Ellen Albrecht, Bookkeeper, Guy Krogh, Town Counsel, Jay Franklin, Director of Assessment, Mike Sigler, Tompkins County Legislator, Dennis Griffin, Lin Davidson, Doug Fink, and a few other attendees.

**TOMPKINS COUNTY LEGISLATOR REPORT – MIKE SIGLER**

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

**Tompkins County Legislator**  
**Michael Sigler**  
**November 2022**

Hello and thanks for having me. Again, I want to thank Dominick Recckio whose County reports I draw liberally from.

I'm happy to say we approved a budget for 2023. A few of the highlights, the tax rate will be going down 45 cents per thousand. We were able to do that by cutting the rate, but also by drawing from what many of us consider an oversized fund balance. Keep in mind that even with that rate decrease, some will see an increase in taxes. If you are like me, you saw an increase in assessment. That looked like about 10 percent average increase from \$205k to \$225k for the median home. We did keep the taxpayer in mind as we did last year and I want to thank Dan Klein for pushing for draw from fund balance to ameliorate any tax increase. As you may know, I pushed for a cut of the 4% County tax on heat. It failed, but I'll be putting forward a resolution to do that again for 2024, but more slowly so that it can be absorbed by the County.

We are discussing ways to help the homeless in Tompkins. It's a growing problem. When temperatures drop to 32 with windchill, the County is required to house the homeless. We had a presentation from DSS on this law. My question like always, what is an immediate actionable item we can do to help remedy the problem. DSS' answer is more Single Room Occupancy slots. That's where I push the County.

A public hearing was held at our November 1<sup>st</sup> meeting regarding the proposed County Charter changes needed to finalize the merger of the Tompkins County Public Health and Mental Health Departments. It is anticipated that the newly merged entity will be called "Tompkins County Whole Health." The resolution amending the Charter passed unanimously, 13-0.

A resolution was approved 8-4 (Legislators Sigler (R-Lansing), Mezey (D-Dryden), Shurtleff (R-Groton), and Brooks (D-Ithaca) in opposition) to establish a task force that will review the existing relationship between the County and Ithaca Area Economic Development (IAED). The need for a task force is called out in the memorandum of understanding between the parties. The task force would review the County's interest and provision of financial support, how best to fund the organization, and necessary operational changes. The results of the task force are expected no later than March 2023.

In opposition to the task force structure, I argued that there should have been a Republican Legislator in the group, even while Democrats are in the majority, detailing



WHEREAS, 6 NYCRR Part 617 of the State Environmental Quality Review Act (SEQRA) requires that a Lead Agency be established for conducting environmental review of projects in accordance with local and state environmental law; and

WHEREAS, State Law specifies that for actions governed by local environmental review, the Lead Agency shall be that local agency which has primary responsibility for approving and carrying out the action; and

WHEREAS, the project hereinafter described is classified as a Type I Action under the State Environmental Quality Review Act §617.4(b)(6)(i) defined as “activities, other than the construction of residential facilities, which meet or exceed any of the following thresholds; or the expansion of existing nonresidential facilities by more than 50% of any of the following thresholds: (i) a project or action that involves the physical alteration of 10 acres,” which requires environmental review; and

WHEREAS, this capital project is Construction of a New Highway Department Facility on a Town-Owned Parcel of Land in Lansing, New York, in and for the Town of Lansing, Tompkins County, New York, at 10 Town Barn Road (Tax Parcel Numbers 30.-1-16.12 and 30.-1-16.11) including original furnishings, equipment, machinery, apparatus, appurtenances, site improvements, and other incidental improvements and expenses in connection therewith, is hereby authorized at a maximum estimated cost of \$15,000,000; and

WHEREAS, the Town Board is the local agency with primary responsibility for approving the action; and

WHEREAS, pursuant to §617.6(b)(3) of the State Environmental Quality Review Act (SEQRA), the aforementioned information must be mailed to all involved agencies notifying them that a Lead Agency must be agreed upon within thirty (30) calendar days of the date that the aforementioned information is mailed to involved agencies; and therefore be it

RESOLVED, that the Town Board of the Town of Lansing hereby authorizes the mailing to all Involved Agencies of the aforementioned information, together with Notice that the Town Board intends to declare itself Lead Agency for purposes of SEQRA for this Type I Action, unless objection to such designation is received within thirty (30) days.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Andra Benson, duly seconded by Councilperson Joseph Wetmore, and put to a roll call vote with the following results:

Councilperson Andra Benson – Aye	Councilperson Ruth Groff – Aye
Councilperson Bronwyn Losey – Aye	Councilperson Joseph Wetmore – Aye
Supervisor Edward LaVigne – Aye	

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on November 16, 2022.

**PRIVILEGE OF THE FLOOR – GUIDELINES**

Available on Town of Lansing website and as a handout.

The public shall be allowed to speak only during the Public Comment / Privilege of the Floor period of the meeting, or during public hearings, or when they have reserved and been granted time upon the agenda.

Speakers must be recognized by the presiding officer (or his or her designee) and step to the front of the room.

Speakers must give their name and state whether they are speaking as a resident, a member of the public, or for any other person or organization.

Speakers must limit their remarks to 3 minutes, and comments unrelated to the subject matter of the public hearing are not allowed.

Speakers may not yield any remaining time they may have to another speaker.

With the permission of the presiding officer a Board or committee member may interrupt a speaker for the purpose of clarification or information (and not for any other reason or to debate or disagree). Such time shall not be counted against the speaker's 3-minute limit.

All remarks shall be addressed to the Board or committee as a body and not to any member thereof, nor to any member of the public whether present at such public hearing or not.

Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.

Interested parties or their representatives may address the Board by written communications. Written documents and evidence may be submitted as part of the record of the public hearing.

Persons who exceed 3 minutes, violate rules of courtesy, decorum, dignity or good taste, or deliberately or by their behavior interfere with other person's right to comment or participate in the public hearing, or who deliberately or by their behavior interfere with governmental administration will be cut off, removed, or have non-recognized comments removed from the record, or any combination of the above. Before a comments or statements will be excised from the record, the speaker will be verbally warned that they are in violation of the rules for this public hearing.

#### **PRIVILEGE OF THE FLOOR – COMMENTS**

One resident spoke about zoning changes and gave a packet of information to the Board

- Listen to the wishes of the Agriculture Committees recommendation for the western boundary to follow the eastern boundaries of parcels in the Consolidated Water District on State Rt 34B
  - Parcels are in the water district
    - Put in RA zone with more uses and water
      - Like wider range of uses than what is in the AG zone

One resident had a personal request to lower or eliminate late fees on a building permit.

#### **TAX EXEMPTIONS – JAY FRANKLIN, DIRECTOR OF ASSESSMENT**

Mr. Franklin reviewed:

##### Low-Income Senior / Disabled income exemption limits increased with new law

- Town adopt law by March 1, 2023
  - Will change 2024 taxes
- Current income limit is \$29,000
- Per new law income limit can be \$50,000
- Jay reviewed impact if income limit is increased to \$35,000 (based on 2022 Town taxes)
  - Using current information, 27 additional people (total 188) would qualify for exemption
  - Would be minimum \$1.21 increase in median property (assessment \$242,000) Town tax bill

##### Exemption proposed for Volunteer Firefighters and EMT Workers

- Governor has not signed law yet
- Jay working through details

#### **LANSING COMMUNITY LIBRARY REPORT – CHRISTINE EISENHUT**

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

**TOWN BOARD UPDATES  
FROM THE LANSING COMMUNITY LIBRARY  
November 2022**

1. There will be a presentation entitled Everyday Mindfulness with Diana Dimitrova on Saturday, November 19<sup>th</sup> at 11 am. This will be an interactive workshop introducing several mindfulness techniques. Please register for this event.
2. Volunteers are needed to help sort donations of books. For more information, please contact the library.
3. The library collected personal hygiene products to the Lansing Food Pantry during The Great Giveback, assisting more than a dozen families.
4. The artwork of Larry Beck will be on display through November and December.
5. The 13<sup>th</sup> annual Friends Artisan Fair will take place at the Town Hall on December 2-3<sup>rd</sup>. The on-line auction in October raised \$4,800.00.
6. Storytime is now in-person on Thursdays at 10:30 am with Ms. Shelley, the new Children's Librarian. There are several Fall themed events planned for the coming weeks.
7. Instructor John Burger hosts T'ai Chi classes at the Community Center on Fridays from 10:30-11:30 am.
8. The library continues to provide free delivery to Woodsedge.
9. The library has an Empire Pass and passes to the Museum of the Earth and the Cayuga Nature Center available for check out. Board games, puzzles, story time kits, and STEAM kits are also available.
10. The library is continuing to distribute free self-test COVID-19 kits, antibacterial wipes and N95 masks to Lansing households.
11. The LCL's Wi-Fi is not password protected. The community is welcome to park in the lot to access the Internet.
12. The library will be closed on Thursday, November 24<sup>th</sup> and Friday, November 25<sup>th</sup> for the Thanksgiving holiday.

**LANSING YOUTH SERVICES REPORT – RICK ALVORD**

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

**Lansing Youth Services Town Board Report November 2022**

**Legos!** Legos is back in action and students are extremely excited! The first day consisted of the "Full Sized Food" challenge and students made plates and meals they love to eat. Breakfast seemed to be the favorite with lots of eggs, bacon, and hash browns! Up next are structures, bridges, and the theme park creation using the real Legoland as inspiration. 16 youth served.

**Outdoor Adventure:** Outdoor Adventure returns with a charged energy for shelter construction as the previous group shared with their peers about what they had made so far. Primitive shelters will be followed by primitive fire making. The group will utilize friction fires via the bow drill, two person drills, hand drills, the Rudiger Roll, and the art of using ferro rods and Magnesium systems. 15 youth served.

**Artisan Fair:** The Artisan Fair is just around the corner and participants have the event in their sights. The group will make crafts to sell at the fair, which will be staffed by

students and youth employees. In addition to some of the holiday themed crafts, the group has also branched out and made other crafts that highlight their skills and passions like preserving fall leaves in resin, making jewelry, canvas art, paper quilling variations, decorations, and dreamcatchers. 15 youth served.

**Fun and Field Games:** This program is all about playing games outdoors (when possible). With Rural Youth Services receiving a grant, this program made possible through new equipment and storage systems. Games like Spikeball, Kan Jam, Pickleball and Badminton will be taught and have light competitions involved with each. A Geocaching competition will conclude the program with prizes for the winners (and all)! 10 youth served.

**Youth Employment:** Youth Employees are entering the final stretch of the year and have been rather consistent in all of their placements. Lansing Youth Services has two assistants, two performing lighting and sound duties for the middle school musical, the Library team is going strong and at full capacity! One employee is now assisting in the high school and additional special event coming up will provide some new experiences for the employees! 18 youth served.

### Lansing Youth Services Town Board Report October 2022

**Game On!** Game on returned this year with tons of excitement for board and small group games. Participants in Game On play games in the Library of the Middle School. Board games are very popular, as well as construction games. Using Connects, one group made a rocket and created a game akin to the storytelling game where each student has an opportunity to add to the group's story. The group will also be playing small group games outdoors, like badminton, pickleball, Spikeball, and HORSE. 17 youth served.

**Outdoor Adventure:** Participants in Outdoor Adventure are very excited about our "group camp" construction. With the terrain changing drastically since students were there last Spring, a whole new realm of opportunities are available. Downed trees, an evolving coastline, and a new bridge view has refreshed the space and seems like a whole new wooded area to discover. 5-minute fires are a daily challenge, and improvements are obvious! 13 youth served.

**Crafter's Corner:** Crafter's Corner is a new program, incorporating daily fun with long term goals. Participants make crafts both for themselves and for the greater common goal of the group, creating high quality crafts to sell at the Lansing Artisan Fair in December. The group has been making Epoxy Resin paperweights and jewelry, Shrink art, paper quilling, stained glass art, and making sculptures out of Celluclay. 17 youth served.

**Playscape Planners:** Playscape Planners is a program that is in conjunction with the DECA Lab at Cornell, and a very fitting follow up to the PhotoVoice project. Students are looking at their outside green spaces and thinking about what features or potential opportunities could be created for themselves and their peers. Beginning at Myer's Park, participants are excited about dreaming of what their space could be, drawing up plans and working with researchers to flush out ideas and design. Trips to local outdoor spaces are around the corner! 8 youth served.

**Youth Employment:** Youth Employees have been busy at LYS programs as well as at the Public Library. LYS has an assistant every day, alternating between two awesome employees, with two more waiting to start in the next round of programs. Travis has presented to the Middle School Faculty about opportunities for Youth Employees and he will do the same at the High School to procure new opportunities for youth. 18 youth served.

### HIGHWAY REPORT – MICHAEL MOSELEY

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

**HIGHWAY REPORT  
November 2022**

**Road Maintenance**

- Miscellaneous hot mix patch work
- Road shoulder work

**Winter Maintenance**

- Crew worked on prepping trucks for winter snow and ice removal

**Intermunicipal Cooperation**

- Assisted Village of Lansing with prepping for paving

**Tree and Brush Maintenance**

- Tree and brush maintenance along roadside
- Ongoing roadside mowing
- Right of way tree maintenance
- Brush pile grinding

**Water**

- Cut in 8-inch water valve for isolation and benefit of CWD

**Miscellaneous**

- Superintendent and Deputy Superintendent attended Streams 101 training with Tompkins County Water Resources Council
- No new updates from Stopen Engineering regarding Ludlowville Road (Crooked Hill)

Mike also reported:

- Hired two (2) new employees – already in budget

**PARKS AND RECREATION REPORT – PATRICK TYRRELL**

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

**Parks & Recreation  
November 2022  
Town Board Meeting**

**RECREATION**

- Our 6<sup>th</sup> annual trunk or treat was successful again this year. We had 900 people come through the park on Halloween.
- Fall Riding is set to end next week, we will have more sessions in the spring.
- Indoor soccer began last week. All sessions are full except for our Kindergarten group. We anticipate those few spots will fill.
- We began our Lansing Recreation swim team on November 2<sup>nd</sup>. We have 28 participants; we will begin attending meets with this group in 2023.
- We are working to put together Saturday swim lessons beginning in January.
- Open bowling began last week at Memory Lanes in Groton.
- Youth basketball began for Boys and Girls grades 4-6. We really need gym space, it's very difficult scheduling around school sports. Our sessions are later in the evening than we would like.
- Scouts have been busy on the Lansing Center Trail, building new steps on a portion of Shortline Spur, they turned out beautiful.
- Restrooms are now closed on the Ballfields.
- We created a new pad for all our soccer goals at our shop location, making more room at the highway department.

**PARKS**

- Our nice weather allowed us to leave the water on at the park longer than expected. We winterized last week. Restrooms are now closed for the season.
- We completed our price list for 2023 adding a few new options.
- Our boat slip lottery is coming up in February of 2023, we set our prices and plan to distribute applications next month.
- Built and leveled a stone pad at trails for a new shed behind Scoops.

- NYSEG donated several trees for Salt Point, Myers Park and Center Trail. They were planted last week.

Pat also reported:

- Myers Park Bathroom
  - Need total bathroom replacement
  - Pump outs and Port a John – cost Town \$8,000 per year
- Kersat Lease
  - Kersat would like one (1) more year
  - Aware Town will not repair building
  - Septic repairs are split 50/50 with Scoops
  - Pat / Ed will call Kersat for their long-term plans

### **DIRECTOR OF PLANNING REPORT – C.J. RANDALL**

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

### **CORE PLANNING FUNCTIONS**

- **Planning Board staff support**
  - Minor Subdivision – 286 Jerry Smith Rd
    - Negative Declaration of Environmental Significance, Preliminary and Final approval granted – 10/24
- **Zoning Board of Appeals staff support**
  - Area variance for emplacement of accessory structure – 99 Armstrong Rd
    - Granted 10/11
- **Stormwater Management**
  - SMO attended Green Infrastructure Training on 10/12
- Coordinated and attended Water & Sewer Advisory Committee meeting on 10/5
- Attended Tompkins County Planning Advisory Board (PAB) meeting on 10/11
- Participated in Tompkins County Building Code Administration Study consultant selection meetings on 10/20, 10/25 and 10/26
- Participated in Tompkins County Manufacturing and Development Expo at TC3 with Code Enforcement Officer Scott Russell (and Town of Ithaca Director of Codes) on 10/7

### **PROJECT MANAGEMENT**

- Coordinated and attended Capital Improvement Committee meeting on 10/5
- Completed Tompkins County Community Recovery Fund application for NYS-34/34B Corridor Study on 10/25 and 10/31
- Debriefed with NYSDEC and Highway Superintendent on unsuccessful vacuum truck grant application on 10/27

### **LAND USE WORK PROGRAM**

Scope of work and schedule of adoption located at: <https://bit.ly/RAZoningupdate>

- **Zoning and Land Use Regulations Update**
  - Coordinated and attended Code Revision Committee meeting on 10/6; recommended Preliminary Draft text and map amendments for Agriculture (AG) Zoning District; Rural Agricultural (RA) Zoning District; Site Plan review; and Site Development Standards (<https://www.lansingtown.com/planning-code/page/rural-agricultural-ra-zoning-district-and-map-update>)

- **Yellow Barn Solar 160 MW Solar Energy Facility project**
  - Coordinated Yellow Barn Solar meetings on 10/5, 10/7, 10/19, 10/25, and 10/26

**COMMITTEE MANAGEMENT**

- **Conservation Advisory Council staff support**
  - Attended meeting on 10/6
  - Attended Lansing Survey Distribution Coordination meeting with Open Space Index consultants on 10/25

**Discussion on resident’s request to lower or eliminate late fees on a building permit**

Per Town Counsel Guy Krogh

- This is public money and prohibited by law
  - Public money cannot be refunded
  - Town cannot forgive debt (including late fees) of public money

Per C.J. Randall

- There are currently 204 outstanding/open building permits
  - Letters are mailed each year in March with fee schedule
  - Only two (2) non-compliance/non-renewal building permits
  - Oldest building permit from 2001

Supervisor Ed LaVigne informed the resident, based on Town Counsel Guy Krogh’s information, there is nothing the Town can do regarding his request to lower or eliminate late fees on a building permit.

C.J. Randall also reported:

- Open Space Index and Conservation Plan
  - Open house last night
  - Survey on Town website
    - Received about 325 survey responses back so far
- Committee and Board vacancies available for 2023
- Proposed RA and AG Zoning District changes
  - Town will have open house
    - Discussion on how to notify residents of open house

**CONSENT AGENDA**

**a. MOTION AUTHORIZING AND DIRECTING THE CODE REVISION COMMITTEE TO PREPARE PRELIMINARY DRAFT CODE ENFORCEMENT LOCAL LAW**

**MOTION 22-39**

**MOTION AUTHORIZING AND DIRECTING THE CODE REVISION COMMITTEE TO PREPARE PRELIMINARY DRAFT CODE ENFORCEMENT LOCAL LAW**

Motion that the Code Revision Committee is authorized and directed to prepare Preliminary Draft Code Enforcement Local Law in accordance with the Code Revision Committee Preliminary Report dated November 3, 2022.

**b. RESOLUTION ESTABLISHING 2023 WATER RATES FOR THE TOWN OF LANSING CONSOLIDATED WATER DISTRICT AND USERS THEREOF, INCLUDING DISTRICT EXTENSIONS AND OUTSIDE USERS**

**RESOLUTION 22-128**

**RESOLUTION ESTABLISHING 2023 WATER RATES FOR THE TOWN OF LANSING CONSOLIDATED WATER DISTRICT AND USERS THEREOF, INCLUDING DISTRICT EXTENSIONS AND OUTSIDE USERS**

The following Resolution was duly presented for consideration by the Town Board: WHEREAS, the Town of Lansing is a member municipality of the Southern Cayuga Lake Intermunicipal Water Commission (“Bolton Point”) and a signatory to Bolton Point’s Intermunicipal Cooperative Agreements as periodically updated since 1979 (the “Agreement”); and

WHEREAS, the Town and the Consolidated Water District (“CWD”) purchase water from Bolton Point as a supplier for the CWD, CWD extensions and districts, outside users, fire-fighting and other municipal purposes, and for use and consumption by residents; and

WHEREAS, the 2023 water rate from Bolton Point is \$6.03 per thousand gallons, and the Town must set its rates for the CWD and its districts and users; and

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that the Town Board of the Town of Lansing does hereby establish the following water rates for the Town of Lansing residents within the Town of Lansing Consolidated Water District for the year 2023.

Water Rate (SCLIWC)	\$ 6.03 per thousand gallons
Operation and Maintenance Fee (TOL)	\$ <u>1.02 per thousand gallons</u>
TOTAL RATE	\$ 7.05 per thousand gallons

BE IT FURTHER RESOLVED, that #1, #2, #4 and #5 accounts are not included in the current Town of Lansing Consolidated Water District. Therefore, the Town Board of the Town of Lansing does hereby establish the following water rates for the Town of Lansing residents in the #1 accounts being Algerine and Lansing Station Roads, #2 and #4 accounts being Drake Road and #5 accounts being Peruville Road. This rate will also include future water district extensions established in the year 2023.

Water Rate (SCLIWC)	\$ 6.03 per thousand gallons
Operation and Maintenance Fee (TOL)	\$ <u>1.67 per thousand gallons</u>
TOTAL RATE	\$ 7.70 per thousand gallons

BE IT FURTHER RESOLVED, that #9 account Outside User Agreement residents using CWD services and water must pay 2 times the combined water and tax rate of the users that are not included in the current Town of Lansing Consolidated Water District, as outside users must equalize the taxed capital costs of the CWD that inside users must pay. This rate will be charged until such time as the applicant’s lands are brought within the Consolidated Water District.

Water Rate (SCLIWC)	\$ 6.03 per thousand gallons
Operation and Maintenance Fee (TOL)	\$ <u>9.37 per thousand gallons</u>
TOTAL RATE	\$ 15.40 per thousand gallons

**c. RESOLUTION ACCEPTING AND APPROVING EXECUTION OF UPDATED 2023 HIGHWAY ASSOCIATION AGREEMENT**

**RESOLUTION 22-129**

**RESOLUTION ACCEPTING AND APPROVING EXECUTION OF UPDATED 2023 HIGHWAY ASSOCIATION AGREEMENT**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, through its Steward in Summer of 2022, the Highway Association, as a recognized employee bargaining unit, requested bargaining to update the existing

collective bargaining agreement and cover a new term, January 1, 2023 to December 31, 2023; and

WHEREAS, representatives of the bargaining unit and the Town duly met and bargained the terms, conditions of employment in, and the final language of such proposed updated Highway Association Agreement (the "Agreement"), and the parties tentatively agreed upon the final form of said Agreement; and

WHEREAS, the bargaining unit duly met and approved by majority vote the Agreement and has requested that the Town now proceed to do the same, and the Agreement having been submitted to the Town Board for review and approval prior to and at this meeting, and the Town Board having deliberated thereupon, now, upon motion duly made the Town Board of the Town of Lansing has duly RESOLVED as follows:

1. The Highway Association Agreement, dated through December 31, 2023, be and hereby is accepted and approved.
2. The Town Supervisor be and hereby is authorized to execute the same by, for, on behalf of, and in the name of the Town of Lansing.

**d. RESOLUTION APPROVING THE 2023 AMENDED MUNICIPAL COOPERATIVE AGREEMENT FOR THE GREATER TOMPKINS COUNTY MUNICIPAL HEALTH INSURANCE CONSORTIUM**

**RESOLUTION 22-130**

**RESOLUTION APPROVING THE 2023 AMENDED MUNICIPAL COOPERATIVE AGREEMENT FOR THE GREATER TOMPKINS COUNTY MUNICIPAL HEALTH INSURANCE CONSORTIUM**

WHEREAS, the Town of Lansing is a Participant in the Greater Tompkins County Municipal Health Insurance Consortium (the "Consortium"), a municipal cooperative organized under Article 47 of the New York Insurance Law, and

WHEREAS, the municipal participants in the Consortium, have approved and executed a certain Municipal Cooperation Agreement (the "Agreement"; effective date of October 1, 2010) and the 2023 Amendment that provides for the operation and governance of the Consortium, and

WHEREAS, the Consortium's Board of Directors has recommended approval of the 2023 amended agreement, and

WHEREAS, the Municipal Cooperative Agreement requires that amendments to the agreement be presented to each participant for review and adopted by each municipal board,

RESOLVED, that the Town of Lansing approves and authorizes the Chief Executive Officer to sign the 2023 Amendment to the Municipal Cooperative Agreement of the Greater Tompkins County Municipal Health Insurance Consortium,

RESOLVED, further, that the Clerk of the Town of Lansing is hereby authorized to execute this Resolution to indicate its approval, transmit a copy thereof to the Board of Directors of the Greater Tompkins County Municipal Health Insurance Consortium, and take any other such actions as may be required by law.

2023 Municipal Cooperative Agreement Signature

IN WITNESS WHEREOF, the undersigned has caused this Agreement to be executed as of the date adopted by the Greater Tompkins County Municipal Health Insurance Consortium Board of Directors and subsequently adopted by the Municipal Corporation named below.

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Municipal Corporation

Printed Name of Chief Elected Official or Chief Officer Title

Signature

Date

**CONSENT AGENDA MOTION M22-39 AND RESOLUTIONS 22-128 – 22-130**

**RESOLUTION 22-131**

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that the Consent Agenda Motion **M22-39** and Resolutions **22-128 – 22-130**, are hereby approved as presented and amended, and

The question of the adoption of such proposed Consent Agenda Motion and Resolutions were duly motioned by Councilperson Joseph Wetmore, duly seconded by Councilperson Ruth Groff, and put to a roll call vote with the following results:

Councilperson Andra Benson – Aye	Councilperson Ruth Groff – Aye
Councilperson Bronwyn Losey – Aye	Councilperson Joseph Wetmore – Aye
Supervisor Edward LaVigne – Aye	

Accordingly, the foregoing Motion and Resolutions were approved, carried, and duly adopted on November 16, 2022.

**RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF TOWN CENTER LEASE TO KERSAT LANDSCAPING, INC., SUBJECT TO PERMISSIVE REFERENDUM**

**ABOVE PROPOSED RESOLUTION WAS TABLED**

**RESOLUTION APPROVING AUDIT AND BUDGET MODIFICATIONS AND SUPERVISOR’S REPORT**

Councilperson Ruth Groff complimented Bookkeeper Mary Ellen Albrecht on the job she is doing and thanked her for the additional reports.

**RESOLUTION 22-132**

**RESOLUTION APPROVING AUDIT AND BUDGET MODIFICATIONS AND SUPERVISOR’S REPORT**

**CONSOLIDATED ABSTRACT # 011**

DATED 11/16/2022

AUDITED VOUCHER #'s	<u>999 – 1099</u>
PREPAY VOUCHER #'s	<u>999 – 1004</u>
AUDITED T & A VOUCHER #'s	<u>70 – 77</u>
PREPAY T & A VOUCHER #'s	<u>70 – 72</u>

<u>FUND</u>	<u>TOTAL APPROPRIATIONS</u>
GENERAL FUND (A&B)	\$ <u>259,194.50</u>
HIGHWAY FUND (DA&DB)	\$ <u>161,697.96</u>
ARPA (HF)	\$ <u>27,976.55</u>
LANSING LIGHTING (SL1, 2 &3)	\$ <u>1,555.53</u>
LANSING WATER DISTRICTS (SW)	\$ <u>224,440.50</u>
TRUST & AGENCY (TA)	\$ <u>65,573.14</u>
WARREN ROAD SEWER DISTRICT (SS1)	\$ <u>1,204.14</u>

**BUDGET MODIFICATIONS  
NOVEMBER 16, 2022 MEETING**

**GENERAL FUND A  
November 16, 2022**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
A599	A1110.120	From FB to Justices Personal Svcs (Clerk) Addtl needed	\$ 20,000.00
A1220.130	A1220.110	From Personal Svcs (InfoAide) to Personal Svcs (Bkpr) Less needed for Info Aide salary	\$ 10,000.00
A599	A1220.400	From Personal Svcs (InfoAide) to Contractual Addtl needed for Consultant/Charmagne	\$ 4,000.00
A1440.406	A1440.400	From Engineering Svcs (Misc Water) to Engineering Svcs (Town) Addtl needed	\$ 10,000.00
A1440.407	A1440.400	From Engineer Surveying to Engineering Svcs (Town) Addtl needed	\$ 5,000.00
A1440.408	A1440.400	From Town Ctr to Engineering Svcs (Town) Addtl needed	\$ 5,000.00
A1440.406	A1440.401	From Engineering Svcs (Misc Water) to Engineering Svcs (Sewer) Addtl needed	\$ 1,000.00
A1440.407	A1440.401	From Engineer Surveying to Engineering Svcs (Sewer) Addtl needed	\$ 1,000.00
A1440.408	A1440.402	From Town Ctr to Engineering Svcs (Stormwater) Addtl needed	\$ 2,000.00
A1610.200	A1610.400	From Technology Equip to Technology Contractual Addtl needed	\$ 20,000.00
A599	A1610.400	From FB to Technology Contractual Addtl needed	\$ 3,000.00
A1620.400	A1620.403	From Building Contractual to Building Electric Addtl needed	\$ 1,000.00
A1620.400	A1620.405	From Building Contractual to Building Repairs Addtl needed	\$ 1,000.00

A1620.400	A1630.403	From Building Contractual to Building Electric Addtl needed	\$ 1,000.00
A7110.130	A3310.400	From Personal Svcs-Hwy Labor to Traffic Control- Contractual Addtl needed	\$ 1,750.00
A7110.130	A8745.400	From Personal Svcs-Hwy Labor to Flood & Erosion- Contractual Addtl needed	\$ 1,550.00
A3310.100	A5132.410	From Traffic Control-Personal Svcs to Garage Supplies/Maintenance Additional needed	\$ 16,365.00
A5132.405	A5132.400	From Building Repair to 104 Auburn Rd Addtl needed	\$ 100.00
A7110.200	A7110.400	From Parks Equip to Parks Contractual Addtl needed	\$ 7,000.00
A7110.200	A7110.404	From Parks Equip to Parks Telephone Addtl needed	\$ 750.00
A599	A7310.110	From Fund Balance to Youth Personal Services Addtl needed	\$ 2,000.00
A599	A7310.400	From Fund Balance to Youth Contractual Addtl needed	\$ 5,000.00
A599	A7510.400	From Fund Balance to Historian Contractual Addtl needed	\$ 500.00
A599	A9050.800	From Fund Balance to Unemployment Addtl needed	\$ 500.00
A599	A9060.800	From Fund Balance to Health Insurance Addtl needed	\$ 25,000.00

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
B2189	B8020.433	From Fund Balance to Conserv Advisory Council Parks Grant for Open Source Index	\$ 15,000.00
B599	B9010.800	From Fund Balance to NYS Retirement Addtl needed	\$ 1,000.00

**HIGHWAY FUND DA**  
**November 16, 2022**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
DA599	DA5130.400	From Fund Balance to Machinery-Contractual Addtl needed for Maintenance	\$ 6,000.00

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Joseph Wetmore, duly seconded by Councilperson Andra Benson, and put to a roll call vote with the following results:

Councilperson Andra Benson – Aye	Councilperson Ruth Groff – Aye
Councilperson Bronwyn Losey – Aye	Councilperson Joseph Wetmore – Aye
Supervisor Edward LaVigne – Aye	

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on November 16, 2022.

## **BOARD MEMBER REPORTS**

**Andra Benson** – reported the following:

Lansing Library – written report above

Lansing Youth Services – written report above

Conservation Advisory Council (CAC)

- Unable to attend meetings
  - Requested not to be on this council next year

### **Ruth Groff**

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

### **Ruth Groff Town Board Member Report November 2022**

- **Capital Improvement Committee:**
  - The committee cancelled the November meeting in lieu of members watching an hour-long Webinar provided by the New York Comptroller's Office. The subject of the Webinar is the development of multi-year capital plans.
  - I continue to update the Capital Plan as I receive input for department heads.
- **Training:**
  - On Thursday, October 27, from 5:00pm – 6:30pm, I attended a Webinar titled, "Effective Meetings Utilizing Parliamentary Procedure," sponsored by the Public Library System Directors Organization, and the New York Library Association.
- **ITCTC Planning Committee:**
  - I attended the meeting on Tuesday, November 15, at 10am
- **Forecast:**
  - Continued to work on 5-year Financial Forecast for the Town, and issued the preliminary Forecast to other Town Board members for their input.
- **Town Historian:**
  - Still awaiting copies of additional resumes for Town Historian
  - Spent some time with Fannie Welch, Temporary Historian. She updated me as to projects she is undertaking, but mostly she has been organizing what is already on site, as well as organizing a group to help with tasks that she has identified.
  - I attended a meeting of the Municipal Historians on Saturday, November 12, at 10am, at the TCPL. Met with Carol Kammen, Tompkins County Historian.
- **Utility Savings with Geothermal:**
  - I am awaiting a utility analysis from Dailey Electric, to identify the savings if the Board decides to go ahead with converting the Town Hall to geothermal. We should be receiving the analysis within the week.

Ruth also reported:

- ITCTC Planning Committee
  - Infrastructure Law – carbon reduction program
    - \$92,000 available for the County
      - Possible suggestions
        - EV charging station parking near BBQ pit
        - Bike lanes on roads
        - Trails
        - Bus stops

**Joseph Wetmore**

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

**Joseph Wetmore  
Town Board Member Report  
November 2022**

**Planning Board**

**Monday, October 24 6:30 – 8:30pm**

Approval of Minor Subdivision, 286 Jerry Smith Rd, Tax Parcel number 9.-1-20.2

**Tompkins County Council of Governments**

**Thursday, October 27 3:00 – 5:00pm**

Report from County Administration

1. Reports, Presentations, and Updates

- a. Presentation: 2020 Water and Sewer Evaluation Update (ID #11091)
  
- b. Report/Discussion: Volunteer Firefighter/EMT Exemption Discussion (ID #11260)
  
- c. Report/Discussion: Building Code Administration Study Status Update (ID #11265)

2. Subcommittee, Liaison, and Other Reports

- a. Broadband
  
- b. Cyber Security and Municipal Information Technology Services
  
- c. Emergency Planning and Preparedness
  
- d. Energy
  
- e. Transportation
  
- f. Water Quality

**Town of Lansing Codes Committee**

**Thursday, November 3 10:00am – 12:00pm**

Recommendation of preliminary report to Town Board revising the Code Enforcement Local Law; Zoning Update Open House – Wed 11/30/2022 from 4-7 pm at Town Hall

**Bolton Point meeting**

**Thursday, November 3 4:00 – 5:00pm**

- 1. Management Staff Reports
  
- 2. Committee Reports
  - A. Budget and Finance Committee
    - 1. Approval of the November 3, 2022 Warrants
  
  - B. Engineering and Operations Committee
    - 1. September 28, 2022 Meeting Notes
    - 2. October 26, 2022 Meeting Agenda
  
  - C. Personnel and Organization Committee
    - 1. August 24, 2022 Meeting Notes
    - 2. October 26, 2022 Meeting Agenda

**Edward LaVigne** – reported the following:

Air Service Board – Ithaca Tompkins Airport

- Maybe new carrier
- Maybe extended flights

Carbon Footprint

- Cannot use natural gas in Lansing – convert to heat pumps
  - Has any natural gas been freed up for commercial business
    - Anyone that has data on this, please share

**Bronwyn Losey** – reported the following:

Cayuga Lake Watershed Intermunicipal Organization (CWIO)

- Report emailed directly to Town Board

Task Forces – flow information, will be discussed during work session

**A SHORT BREAK WAS TAKEN AT 8:50 PM**

**WORK SESSION**

Training

- Running late this year
- Bookkeeper Mary Ellen Albrecht has taken over training
  - Training needs to take place when first hired or appointed
  - Then everyone is trained in January annually – easier to keep track
  - Some people will need to train in November and December 2022 (to catch up)
    - Then train in January 2023 (to be on normal/annual schedule)
- December Town Board meeting – new resolution to replace 21-138

Process for Appointing Members to Boards/Committees – Task Forces

- Created by Guy, C.J, Ed, and Bronwyn
- Bronwyn reviewed the draft workflow outline (flow chart) – not final yet

Building Permit Fee Schedule Update – C.J. Randall

- Code Enforcement Officer report due annually each November
- Planning to keep most fees the same
- Current process is successful
  - Out of 204 building permits, only two (2) not in compliance
- OpenGov system working well

**MOTION TO ADJOURN MEETING**

Councilperson Joseph Wetmore moved to **ADJOURN THE MEETING AT 9:56 PM.**

Councilperson Ruth Groff seconded the motion.

All in Favor - 5

Opposed - 0

Minutes taken and executed by the Town Clerk.

Respectfully submitted,

Deborah K. Munson, RMC  
Town Clerk